

PATEROS SCHOOL DISTRICT 122-70J
BOARD OF DIRECTORS MEETING
PATEROS SCHOOL DISTRICT
MINUTES
November 27, 2017

MEETING CALLED TO ORDER

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 6:00 p.m. in the Pateros School Library by Chairperson Marty Robinson with roll call of members and declaration of quorum. Board members in attendance were Marty Robinson, Grace Larsen, Parker Barth, Chad Miller, and Marc Armstrong. Also present were Lois Davies, Superintendent; Michael Hull, K-12 Principal; Melodie Allen, Business Manager; and Linda Ehlenbach, Recording Secretary. Visitors: Pam Haley, Darlina Fernandez, Amanda Sloss, Ray Sloss, and (6:10) Carlene Anders.

ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES

none

HEARING OF VISITORS

Marty Robinson welcomed the visitors to the board meeting.

Introduction of new staff:

- Ray Sloss, sub bus driver and maintenance
- Amanda Sloss, high school resource room para
- Darlina Fernandez, 4th grade instructional para

CONSENT AGENDA

Chad Miller made a motion to approve the following items on the consent agenda, second by Grace Larsen. Motion carried unanimously.

- The minutes of the October 23, 2017 special working session board meeting
- The minutes of the October 30, 2017 regular board meeting
- The minutes of the November 6, 2017 special board meeting
- November General Fund vouchers 222716 – 222717 and 222751 - 222819 in the amount of \$123,792.49. As of this date, October 30, 2017 the board, by a unanimous vote, does approve for payment.
- November Payroll approved for the amount of \$308,962.36.
- November ASB Fund vouchers 222820 - 222830 in the amount of \$8,694.22. As of this date, October 30, 2017 the board, by unanimous vote, does approve for payment.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

WHAT'S RIGHT WITH THE PATEROS SCHOOLS

- Carlene Anders presented a slide show reviewing this year's 6th Grade Outdoor Ed camping trip. She has been organizing, directing and supervising this event for about eight years. Carlene's presentation gave an overview of the organization and configuration of the camp and activities the students participated in. An additional day of camp was added this year. Carlene reported that the benefits of the extra day significantly outweighed the costs and encouraged the board to continue approving with this practice. The board thanked Carlene for her dedication and for the opportunities she organizes for the students.
- A Veterans Day assembly held on the morning of November 9th was inspiring. Veterans from around the area attended including a WWII vet. The student body honored the veterans with patriotic music, poems, pictures and a flag folding ceremony.
- Mr. Steenhard's art classes are involved in a large project that will be unveiled soon. The project was moved to the hallway because it was too large for his classroom. Both staff and students have enjoyed watching the project unfold.

- Fall sports concluded with a sports award dessert November 13th.
- Over 80 community members ate Thanksgiving lunch with our students for on November 15th. Susie Bowles and Susan Solorzano, our kitchen staff preform a tremendous feat to feed everyone this wonderful meal.
- The November newsletter was mailed out this week. Great pictures and articles were collected from the staff by Erika Varrelman.
- Several projects are underway initiated by staff and students alike to provide support for families in our area.

CITY OF PATEROS REAL ESTATE PURCHASE AND SALE AGREEMENT APPROVED

A real estate purchase and sale agreement to provide an easement on school property for city utilities has been underway for several months.

Grace Larsen made a motion, seconded by Chad Miller to approve the real estate purchase and sale agreement with the City of Pateros. Motion carried unanimously.

FACILITY REPORT

Lois reported on the project to repair the exterior wall outside by the commons entrance and on the HVAC control status.

SECOND READING AND APPROVAL OF NEW AND REVISED POLICIES AND PROCEDURES

Grace Larsen made a motion to approve the revised and new policies and procedures as presented, second by Chad Miller. Motion carried unanimously.

- Revised Policy 3410 Student Health
- Revised Policy 3412 Automated External Defibrillators
- Revised Procedure 3414 Infectious Diseases
- Revised Policy and Procedure 3416 Medication at School
- Revised Policy and Procedure 3417 Catheterization
- New Policy and Procedure 3418 Response to Student Injury or Illness
- Revised Procedure 3420 Anaphylaxis Prevention

RESOLUTION 283, 2018 FOUR YEAR EDUCATIONAL PROGRAMS & OPERATION LEVY APPROVED

What was formally called the Maintenance and Operations Levy (M&O) is now titled Educational Programs and Operation Levy (EP&O). Not only was the name of the levy changed, but also the approved use of the levy funds. This EP&O levy would be used to replace the funding of the current M&O levy that expires in 2018. The levy amount and years of collection are the same: \$664,000 per year for four years. The collection rate is projected to be \$2.95/\$1000, which is the amount currently being collected. The school district knows that the county treasurer's office will only collect the authorized tax; if EHB 2242 is not modified then the collected amount would be \$1.50/\$1000.

Chad Miller made a motion to approve Resolution 283, second by Grace Larsen. Roll call vote taken: Marc Armstrong, yea; Parker Barth, yea; Chad Miller, yea; Grace Larsen, yea; Marti Robinson, yea. Motion carried unanimously.

WSSDA ANNUAL CONVENTION REPORT

Chad Miller and Lois Davies shared information and insights from the sessions they attended during the Annual WSSDA Conference in November. Several school districts presented material on successful bond and levy elections. State funding changes was widely discussed with various interpretations circulating.

FIRST READING OF REVISED POLICIES AND PROCEDURES

The following new and revised board policies and procedures were submitted to the board for their first read. The second read and adoption is scheduled for the next regular board meeting.

- Revised Policy 2145 Suicide Prevention
- Revised Policy and Procedure 3115 Homeless Students - Enrollment Rights and Services

- Revised Procedure 3412 Automated External Defibrillators
- Revised Policy 4310 District Relationships with Law Enforcement and other Government Agencies

SUSPENSION OF OBSOLETE POLICIES AND PROCEDURES

The following policies are considered obsolete.

- 4310 Procedure Relationships with Law Enforcement Agencies
- 6510 Policy and Procedure Safety

Chad Miller made a motion to declare Procedure 4310, and Policy and Procedure 6510 obsolete, second by Marc Armstrong. Motion carried unanimously.

UPDATE ON OPEN STAFFING POSITIONS

Lois Davies listed open staffing positions to the board. Interviews for the GEAR UP Coordinator/Tech Para are scheduled for this week. The posting for a one on one resource room para will be made Tuesday.

BUSINESS MANAGER'S REPORT - Melodie Allen

Melodie reported on Policy 6030 annual financial report for 2016-17 year end balances:

- General Fund: \$ 528,847.77
- ASB Fund: \$ 47,526.14
- Debt Service \$ 203,578.66
- Capital Projects \$ 399.70
- Transportation/Vehicle \$ 29,240.34

PRINCIPAL'S REPORT – Michael Hull

- The end of the first quarter was October 30. We held an academic celebration in the gym on Friday, November 17. Enrollment for grades 7-12 is 146. Of those students, 72 made the honor roll and a total of 78 were honored at the assembly. Students were recognized for making the honor roll and for being selected as Students of the Quarter. The secondary teachers did a great job of presenting the certificates.
 - Merit Scholars: 3.0-3.49..... 36 students.
 - Principal's List: 3.50-3.74.....21 students.
 - Superintendent's List: 3.75-4.00.....15 students.
 - Perfect 4.00.....9 students.
 - Others attendees (NOHR): 6 students.
 - K-12 students saw a Methow Arts assembly on November 6. The name of the group was "Jayme Stone's Folklife."
 - Our annual Veterans Day Assembly was held on November 9. We were very fortunate to have many Veterans in attendance. Our students did an awesome job honoring those Veterans. The 5th graders did a flag folding ceremony and our ASB lit candles and had a moment of silence. Our high school band did an outstanding job with patriotic songs for the occasion. We would like to thank American Legion Post 97 for their continued presence at our assembly.
 - The second senior trip planning meeting was held on November 21. In attendance were the class advisors and senior class representatives.
 - Parent/teacher conferences were held on November 7-8-9. Many of the elementary teachers reported almost 100% attendance. Secondary teachers had many parents in for conferences as well.
 - Thanksgiving lunch for students/parents/grandparents and community went off very well. A huge crowd enjoyed the good food. Hats off to Suzie Bowles and her staff for a job well done.
 - Mr. Blackburn took his apple judging team to Manson on November 21 to compete with many other schools for the AJ title.
 - On November 3 we sent our ASB advisors and student leaders to a workshop in Wenatchee. Live2Lead was the name of the clinic.
 - Mid-term reports will be out on December 4th.
- COMING UP:
- November 28....."Abe Lincoln" presentation for grades 4/5.

- November 28.....Children's Theater Play. K-5 8:05.
- November 29.....Knowledge Bowl season starts.
- December 6.....Early Release. Ok. Co. Sheriff presentation to staff.
- No upcoming field trips are currently scheduled

SUPERINTENDENT'S REPORT - Lois Davies

- November FTE enrollment is 296.83, head count is 313
- The 2016-17 School Report Card is available at:
<http://reportcard.ospi.k12.wa.us/summary.aspx?schoolId=173&reportLevel=District>
- The board received Bill Keim, WASA President and Chris Reykdal, OSPI Superintendent statements regarding the McCleary order and school funding plans.
- With the regional, statewide and nationwide teacher and administrator shortage, Lois is seeking information from other fellow superintendents on their methods of building capacity within their district.
- Teaching staff are enrolled in programs to gain certification as teachers and administrators.
- North Central ESD now publishes a monthly newsletter for board members which will be included in their board packet.
- Alta Lake State Park representatives are requesting that the school district and state park team up to host the June 2018 Pateros Chautauqua Event. The Chautauqua group travels the country promoting local community connectivity and involvement through workshops, a community service project and culminates with Vaudeville type show.
- ReadyWA is providing posters to build awareness of job opportunities in Washington State and the education and training needed to qualify for them.
- The Wellness Committee is gathering information for healthy eating handouts to give to parents. These handouts will provide guidelines for parents to use when sending snacks to school.
- Vision and Hearing screening was conducted with the Chelan Lions Club and School Nurse Heidi Desimone.

BOARD OPEN FORUM

None

EXECUTIVE SESSION

At 7:21 pm Grace Larsen made a motion to adjourn to executive session at 7:30 for 45 minutes RCW 42.30.110(g) review the performance of a public employee, second by Parker Barth. The audience was excused from the library.

RECONVENE TO REGULAR SESSION

Grace Larsen made a motion at 7:46 to reconvene to regular session, second by Chad Miller. Motion carried unanimously.

MEETING ADJOURNED

Being no further business to discuss Grace Larsen made a motion to adjourn at 7:46 pm, second by Chad Miller. Motion carried unanimously.

Clerk

Chairman