

**PATEROS SCHOOL DISTRICT 122-70J**  
**BOARD OF DIRECTORS MEETING**  
**PATEROS SCHOOL DISTRICT**  
**MINUTES**  
**December 14, 2017**

**MEETING CALLED TO ORDER**

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 5:00 p.m. in the Pateros School Library by Chairperson Marty Robinson with roll call of members and declaration of quorum. Board members in attendance were Marty Robinson, Grace Larsen, Parker Barth, Chad Miller, and Marc Armstrong. Also present were Lois Davies, Superintendent; Michael Hull, K-12 Principal; Melodie Allen, Business Manager; and Linda Ehlenbach, Recording Secretary. Visitors: Pam Haley, Eileen Bishop, Scotti Wiltse, John Whittet, and Maria Whittet.

**ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES**

none

**NEWLY ELECTED AND REELECTED BOARD MEMBERS TAKE OATH OF OFFICE**

Board members Parker Barth and Grace Larsen were successful in November's election. They were sworn in for their new term by Superintendent Lois Davies.

**HEARING OF VISITORS**

Marty Robinson welcomed the visitors to the board meeting.

John Whittet, Alta Lake Park Ranger briefly spoke to the board about a partnership possibility between the school district and Alta Lake State Park to host New Old Time Chautauqua this summer. He will bring a complete proposal for the board to consider at the January Board Meeting

**CONSENT AGENDA**

Grace Larsen made a motion to approve the following items on the consent agenda, second by Chad Miller. Motion carried unanimously.

- The minutes of the November 27, 2017 regular board meeting
- General Fund blanket voucher certification with exact total to be approved at January's meeting. As of this date, December 14, 2017 the board, by a unanimous vote, does approve for payment.
- December Payroll approved for the amount of \$308,962.36.
- ASB Fund blanket voucher certification with exact total to be approved at January's meeting. As of this date, December 14, 2017 the board, by unanimous vote, does approve for payment.
- No new teacher endorsement waivers needed.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

**ANNUAL BOARD RE-ORGANIZATION - ELECTION OF OFFICERS**

- **Grace Larsen Appointed as Board Chair**  
Marc Armstrong made a motion to nominate Grace Larsen as the Pateros School Board Chair Person, second by Chad Miller. Roll call vote: Marc Armstrong, yea; Parker Barth, yea; Chad Miller, yea; Marty Robinson, yea.
- **Grace Larsen Assumes Office of Board Chair**
- **Chad Miller Appointed as Board Vice-Chair**  
Marc Armstrong made a motion to nominate Chad Miller as the Pateros School Board Vice-Chair Person, second by Marty Robinson. Roll call vote: Marc Armstrong, yea; Parker Barth, yea; Marty Robinson, yea; Grace Larsen, yea.
- **Chad Miller Assumes Office as Board Vice-Chair**

## **WHAT'S RIGHT WITH THE PATEROS SCHOOLS**

- Generosity of Pateros students and staff abounds:
  - The ASB organized a food drive to benefit the local food bank. A friendly competition was held between grades 4 - 12.
  - AVID students organized a successful toy drive and food drive for the Boys and Girls Club.
  - Staff exhibited the joy of giving by generously purchasing presents for a giving tree in place of Secret Santa gifts.
- A large crowd gathered for the elementary and secondary music concerts December 7<sup>th</sup>. A record breaking amount of cookies were baked to be sold in the "cookies by the pound" music program fundraiser.
- Long Term Recovery Teams continue to work together to support our community.

## **SECOND READING AND APPROVAL OF NEW AND REVISED POLICIES AND PROCEDURES**

Chad Miller made a motion to approve the revised and new policies and procedures as presented, second by Marc Armstrong. Motion carried unanimously.

- Revised Policy 2145 Suicide Prevention
- Revised Policy and Procedure 3115 Homeless Students - Enrollment Rights and Services
- Revised Procedure 3412 Automated External Defibrillators
- Revised Policy 4310 District Relationships with Law Enforcement and other Government Agencies

## **EP & O LEVY PLANNING**

Preliminary flyer information was shared for February's Educational Programs and Operation Replacement Levy. Material will be sent out in January.

## **QUIT CLAIM DEED FOR STREET/RIGHT OF WAY APPROVED**

Marty Robinson made a motion to approve the Quit Claim Deed for Street/Right of Way as prepared, second by Marc Armstrong. Motion carried unanimously.

This action is part of a joint project with the City of Pateros to establish clear school district property boundary lines.

## **SUSPENSION OF OBSOLETE POLICIES AND PROCEDURES APPROVED**

The following policies are considered obsolete.

- Policy 2023 Lesson Plans
- Policy 5402 Maternity Leave, replaced by Policy 5304 Family Maternity, and Military Caregiver Leave
- Policy 5403 Family Emergency Leaves, replaced by Policy 5304 Family Maternity, and Military Caregiver Leave

Marty Robinson made a motion to suspend the obsolete policies as listed, second by Chad Miller. Motion carried unanimously.

## **FIRST READING OF REVISED POLICIES AND PROCEDURES**

The following new and revised board policies and procedures were submitted to the board for their first read. The second reading and adoption is scheduled for the next regular board meeting.

- Revised Policy 5401 Sick Leave
- Revised Policy and Form 2023 - Digital Citizenship
- Revised Procedure 2022 - Electronic Resources and Internet Safety

## **RESIGNATION OF GENE DOWERS, HEAD VOLLEYBALL COACH ACCEPTED**

Marty Robinson made a motion to accept the resignation of Gene Dowers as Head HS Volleyball Coach, second by Chad Miller. Motion carried.

## **HIRING OF EMPLOYEES APPROVED**

Chad Miller made a motion to approve the following hires, second by Marty Robinson. Motion carried unanimously.

- Jesse Villalobos; GEAR UP Coordinator/Tech Para
- Shane Kelly; One on One Resource Room Para

## **BUSINESS MANAGER'S REPORT - Melodie Allen**

Due to the early date of December's board meeting, this month's financials will be reported on at January's board meeting.

## **PRINCIPAL'S REPORT – Michael Hull**

- Okanogan County Sheriff's Department presented active shooter training for all staff on December 6.
- A modified lockdown drill was held on December 12.
- Fourteen staff members are currently attaining state required restraint training.
- Curriculum under review for purchase this year is secondary social studies, secondary language arts, and secondary Spanish.
- Mike and Scotti Wiltse attended student leadership training in Chelan concerning involving student leaders in important school roles.
- Once again the community enjoyed excellent concerts under the directorship of Mr. McBride.
- No upcoming field trips are currently scheduled.

## **SUPERINTENDENT'S REPORT - Lois Davies**

- December FTE enrollment is 299.31, head count is 313.
- The Health and Wellness Team continues to research and compile healthy snack ideas. Additional training for staff will be offered this spring and information distributed to parents this summer.
- GEAR UP staff will attend the regional conference in February.
- Public Meeting training will be available at Okanogan SD in January.
- Facility projects to be completed over winter break were reviewed
- Parent U - Internet safety publications for parents provided by North Central ESD were shared with the board. This publication was included in November's school newsletter.

## **BOARD OPEN FORUM**

Upcoming changes to the state salary schedule were reviewed.

## **EXECUTIVE SESSION**

At 5:40 pm Marty Robinson made a motion to adjourn to executive session at 5:40 for 10 minutes; RCW 42.30.110(c) to consider the sale or lease of real estate, second by Parker Barth. The audience was excused from the library.

## **EXECUTIVE SESSION EXTENDED**

At 5:50 Grace Larsen extended the executive session for an additional 15 minutes.

## **RECONVENE TO REGULAR SESSION**

Chad Miller made a motion at 6:05 to reconvene to regular session, second by Marty Robinson. Motion carried unanimously.

## **MEETING ADJOURNED**

Being no further business to discuss Grace Larsen made a motion to adjourn at 6:05 pm, second by Marty Robinson. Motion carried unanimously.

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Clerk

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Chairman