

PATEROS SCHOOL DISTRICT 122-70J
BOARD OF DIRECTORS MEETING
MINUTES
November 29, 2021

COVID-19

The board meeting was also available via electronic Zoom.

Address for Zoom meeting: <https://us02web.zoom.us/j/88291220760?pwd=ZW1HQ1AraGFjVXVla3pvVFdDRktudz09>

Meeting ID: 882 9122 0760

MEETING CALLED TO ORDER

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 6:00 p.m. in the school library and via electronic Zoom by Board Chairman Chad Miller with roll call of members and declarations of quorum. The pledge of allegiance was recited. Board members in attendance were Grace Larsen, Marc Armstrong, and Diane Hull (newly elected). Also attending or connected electronically were Greg Goodnight, Superintendent; Susan James, Principal; Nicole Courtney, Business Manager; and Linda Ehlenbach, Recording Secretary. Visitors attending or connected: Scotti Wiltse, Janet Ward.

NEWLY ELECTED AND REELECTED BOARD MEMBERS TAKE OATH OF OFFICE

Chad Miller administered the Oath of Office to reelected board member Grace Larsen and newly elected At Large board member Diane Hull. Diane Hull succeeded incumbent Mark Ward in the November election.

ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES

none

HEARING OF VISITORS

none

CONSENT AGENDA

Chad Miller made a motion to approve the following items on the consent agenda, second by Grace Larsen. Motion carried unanimously.

- The minutes of the October 25, 2021 regular board meeting.
- November General Fund vouchers 227297 - 227357 in the amount of \$99,717.66. As of this date, November 29, 2021 the board, by a unanimous vote, does approve for payment.
- November Payroll approved for the amount of \$377,085.79
- November ASB vouchers 227360 - 227370 in the amount of \$9,237.65. As of this date, November 29, 2021 the board, by a unanimous vote, does approve for payment.
- November Cap Projects vouchers 227358 - 227359 in the amount of \$5810.12. As of this date, November 29, 2021 the board, by a unanimous vote, does approve for payment.
- Agreements signed by the Superintendent
 - Contract with Family Health Center for Pateros School Nurse
 - Contract with Ruby Theater
 - Contract with Cronin Athletics
 - Contract with Jessica Simmons, Extra Duties Stipend
 - Contract with ESD 171 for Payroll Services
 - Contract with Erika Varrelman, Extra Duties Stipend
 - Contract with Methow Moments Rental
 - VEBA Trust MOU with CPEA
- Facility Use Requests
 - Youth Volleyball Gym Use
 - Gebbers Farms Lot Use
 - Ski Club Facility Use

- Youth Soccer Nov 3 Field Use
- Youth Soccer Nov 9 Field Use
- 2nd & 3rd Grade AAU Basketball Gym Use
- Field Trips
 - Mr. Goodnight 11.24
 - Ms. Freedman
 - Mrs. McCulley
 - Mr. Goodnight 12.03

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

2022 GRADUATION DATE APPROVED

Grace Larsen made a motion to approve the request to schedule the Class of 2022 Commencement Ceremony on Saturday, June 4th at 11:00 am, second by Marc Armstrong. Motion carried unanimously.

2021-22 GRANT APPLICATION REPORT

Scotti Wiltse presented a report on the status of federal and state grants that have been applied for. The number of grant applications processed has increased yearly.

2020-21 YEAR END FINANCIAL REPORT

Nicole Courtney presented the 2020-21 Year End Financial Report. The general fund ending balance increased by \$207,835.17 from the year before and met the 7% minimum fund balance policy.

2021 ANNUAL WSSDA CONVENTION REPORT

Grace Larsen attended the 2021 Annual WSSDA Convention earlier this month and shared with the board some of the highlights from the sessions she attended. These sessions were recorded and she can share them with the board.

2022 EP&O COMMITTEE MEMBER APPOINTED

Selection by the board of pro/con committee members for the voter's pamphlet is a new legal requirement for the February 2022 EP&O Levy. This announcement was published in the local papers and on the website. To date, Chantel Poole is the only community member to contact Greg Goodnight to serve on the committee.

Mark Armstrong made a motion to approve the selection of Chantel Poole to the Levy Pro/Con Committee, second by Grace Larsen. Motion carried unanimously.

COVID MOU FOR PEA AND CPEA APPROVED

Pending board approval, a MOU for the 2021-22 school year to provide additional paid leave for employees who meet specified COVID-19 criteria has been agreed upon with both the PEA and CPEA.

Mark Armstrong made a motion to approve the PEA and CPEA MOU agreements, second by Diane Hull. Motion carried unanimously.

FIRST READING OF REVISED POLICIES AND PROCEDURES

The following revised board policies and procedures were submitted to the board for their first read. Greg Goodnight updated the board on the relevant changes. The second reading and adoption is scheduled for the next regular board meeting.

- Revised Policy 3432 Emergencies
- Revised Policy and Procedure 2125 Sexual Health Education
- Revised Policy 2413 Equivalency Credit Opportunities
- Revised Policy Form 3241 District Discipline Matrix

PERSONNEL

- **NEW CLASSIFIED AND COACHING STAFF APPROVED**
 - Sandra Garcia, Migrant Records Clerk Para/Office Support
 - Joshua Smith, Student Custodian
 - Seth Russell, Student Custodian
 - Brevin Evenson, Asst HS Boys Basketball Coach

Grace Larsen made a motion to approve the new hires as presented second by Mark Armstrong. Motion carried unanimously.

- **RESIGNATIONS ACCEPTED**
 - Jaydon Rose, Ski Program Assistant
 - Leilani Ezell (effective end date revision), Route Bus Driver

Grace Larsen made a motion to accept the resignations as listed and thanked the employees for their work in the district, second by Mark Armstrong. Motion carried.

BUSINESS MANAGER'S REPORT – Nicole Courtney

October ending fund balance: \$423,165. This amount does not reflect the grant claims that were submitted late in October.

PRINCIPAL'S REPORT – Susan James

- 136 student conferences were held November 3rd and 4th.
 - Most were student led
 - Secondary students will present High School and Beyond Plans during the Spring Conferences
- SAT tests were held at the school on Nov. 6th.
- "The Passing Zone" provides support after school in the library until 4pm
- English Language Learners program starting after school
- Veterans Day
 - 200 cards written for Vet Corp and delivered to area Veterans
 - Recognition of family and community veterans with Main Entry Stars
 - Student assembly
- GEAR UP Week
 - Gear Up develops the mindset of students to envision and prepare themselves for the world beyond high school
 - Activities included: Career Day, College Wear Day, College Trivia and Bingo
- Assemblies
 - Elementary Student of the Month
 - Okanogan County PUD for 2nd and 4th graders
 - Secondary Students of the Quarter
 - Fall Sports Awards
- Homecoming 2021
 - Activities included: Dress-up days, Punt, Pass, and Kick, "Macho Volleyball", Poster Competitions, Staff Spirit Awards
- Activities Update
 - Volleyball to State!
 - Winter Sports have begun
 - Boys and Girls HS Basketball
 - JH Boys Basketball
 - Cheer
 - Elementary AAU Teams
- Community Events
 - Pateros Boosters Fundraisers: Booster Burgers, Baked Potatoes for Volleyball
 - FCCLA School-wide Food Drive

SUPERINTENDENT'S REPORT - Greg Goodnight

- November enrollment is 284 FTE
- Monthly expenditure report reviewed
- Labor relations were reported on earlier
- Business Manager interviews are scheduled for the end of the week

BOARD OPEN FORUM

None.

EXECUTIVE SESSION

At 7:08 pm Grace Larsen made a motion to adjourn at 7:10 pm to Executive Session for 30 minutes for the purpose of personnel RCW 42.30.110(g) review the performance of a public employee, second by Diane Hull. Motion carried unanimously.

EXECUTIVE SESSION EXTENDED

At 7:40 Chad Miller announced that Executive Session was extended for 15 minutes.

EXECUTIVE SESSION EXTENDED

At 7:55 Chad Miller announced that Executive Session was extended for 5 minutes.

RECONVENE TO REGULAR SESSION

At 8:00 pm the meeting reconvened to regular session.

MEETING ADJOURNED

Being no further business to discuss Grace Larsen made a motion to adjourn at 8:00 pm, second by Marc Armstrong. Motion carried unanimously.

Secretary

Chairman