

**PATEROS SCHOOL DISTRICT 122-70J  
REGULAR BOARD OF DIRECTORS MEETING  
Minutes  
September 25, 2023**

The board meeting was also available via electronic Zoom: <https://us02web.zoom.us/j/83840833787>

**MEETING CALLED TO ORDER**

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 6:05 p.m. in the school library and via electronic Zoom by Board Chairman Chad Miller with a roll call of members and declarations of quorum. The pledge of allegiance was recited. Board members in attendance were Grace Larsen, Marc Armstrong, Diane Hull (via zoom), and Rick Trocano. Also attending were Scotti Wiltse Superintendent, Yaneli Pamatz Arevalo Business Manager, and Jess Simmons, Recording Secretary. Visitors attending or connected: Dona Slater, Sheri Mortimer, Chantel Poole, Amy Erlandsen, Teagan Straub

**ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES - None**

**HEARING OF VISITORS - None**

**CONSENT AGENDA**

Diane Hull made a motion to approve the following items on the consent agenda, second by Grace Larsen. Motion carried unanimously.

- The minutes of the August 28, 2023, regular board meeting.
- September 2023 General Fund 22-23 vouchers 229107-229114 in the amount of \$3,800.48. As of this date, September 25, 2023, the board, by a unanimous vote, does approve for payment.
- September 2023 General Fund 23-24 vouchers 229119-229163 in the amount of \$77,968.66. As of this date, September 25, 2023, the board, by a unanimous vote, does approve for payment.
- September 2023 Payroll approved for the amount of \$339,990.72.
- September 2023 ASB vouchers 229115-229118 in the amount of \$650.53. As of this date, September 25, 2023, the board, by a unanimous vote, does approve for payment.
- September 2023 Cap Projects 22-23 vouchers 229164-229166 in the amount of \$35,094.98. As of this date, September 25, 2023, the board, by a unanimous vote, does approve for payment.
- September 2023 Cap Projects 23-24 vouchers 229167-229167 in the amount of \$16,016.64.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the board.

**Reports**

**BUSINESS MANAGER'S REPORT** – Trisha Shock provided the Board with a written report.

Enrollment –

- TK-12 FTE (Full-Time Equivalent) enrollment of 247.22.

General Fund –

- The ending fund balance is \$707,194.00.

Capital Projects Fund –

- The CP Fund ending fund balance is \$126,000.

Debt Service Fund –

- The ending fund balance is \$319,415.

Associated Student Body Fund –

- The ending fund balance is \$63,000

Transportation Vehicle Fund

- The ending fund balance of the TVF is \$191,897.00.

## **SUPERINTENDENTS REPORT**

- Sports are in full swing
- Staff working on the Safe Schools Training
- We completed our 1<sup>st</sup> fire drill
- Shout out to Jason- The school received a \$2500 check for safety from the ESD
- Dona came in over the summer and painted the downstairs bathrooms. They look good, Thanks Dona!
- Shout out to Todd and Nolan for our Leader in Me signs throughout the hallways
- Thankful for Sheri, she has gone above and beyond in her role as Dean of Students
- Thank you to the staff who have been stepping up and working hard in their jobs to help our students start the year off.
- Superintendent Scotti is excited to get into the classrooms and see what the teachers and students are up to
- Blood Drive is happening Friday, September 29<sup>th</sup> from 2-6

## **OLD BUSINESS**

Diane Hull made a motion to approve The Pateros Ski Club charging \$10 for Pateros students with an ASB card and \$35 dollars for an out-of-district fee for non-Pateros students. Pateros students will get to ride the bus, and out-of-district students will be able to check out equipment but no bus transportation, second by Grace Larsen. Motion carried unanimously.

Grace Larsen made a motion to approve the revised policies and procedures as listed, second by Rick Trocano. Motion carried unanimously.

Second Reading and Approval of New and Revised Policies and Procedures

- Revised Policy 1400 Meeting Conduct Order of Business and Quorum
- Revised Policy 2230 Transition to Kindergarten Program

Revised Procedure 2410 Pateros High School Graduation Requirements tabled until October board meeting. Superintendent Wiltse would like to discuss with staff to make sure it fits Pateros.

## **NEW BUSINESS**

Outdoor is October 2<sup>nd</sup>-6<sup>th</sup>. Carlene Anders will be running it with counselors from the Junior and Senior classes. Outdoor Ed is being funded by a Grant this year that has allowed the school to combine the 5<sup>th</sup> and 6<sup>th</sup> grade classes. The district will not need to help fund the program.

There was a calendar change for TTK and Kinder. They need to have 180 days. The week before their start date was changed to conference days to meet with the teacher.

Grace made a motion to approve the calendar change for TTK and Kindergarten to include the week before school for their 180-day school year, second by Marc Armstrong. Motion carried unanimously.

Grace Larsen made a motion to approve Resolution 2023-328, add Scotti Wiltse as second Signee and remove Yaneli Pamatz-Arevalo, second by Diane Hull. Motion carried unanimously.

**EXECUTIVE SESSION- for the purpose of Personnel: RCW 42.30.110(g) review the performance of a public employee. Grace Larsen made a motion to go into executive session at 7:05 for 30 minutes to review the performance of a public employee. With no action taken, second by Rick Trocano. The Executive session was extended for 20 minutes at 7:55. At 8:15 Diane Hull made a motion to end executive session and return to open board meeting, Second by Rick Trocano. No action was taken.**

## **MEETING ADJOURNED**

Being no further business to discuss Marc Armstrong made a motion to adjourn at 8:15 pm, second by Grace Larsen. Motion carried unanimously.

*Next Regular Board meeting is scheduled for October 30th, 2023, at 6:00 pm in the school library and via electronic Zoom.*

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Secretary

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Chairman