

**PATEROS SCHOOL DISTRICT 122-70J**  
**BOARD OF DIRECTORS MEETING**  
**PATEROS SCHOOL DISTRICT**  
**MINUTES**  
**March 26, 2018**

**MEETING CALLED TO ORDER**

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 6:00 p.m. in the Pateros School Library by Chairperson Grace Larsen with roll call of members and declaration of quorum. The pledge of allegiance was recited. Board members in attendance were Grace Larsen, Chad Miller, Marc Armstrong, Marty Robinson and Parker Barth. Also present were Lois Davies, Superintendent; Michael Hull, K-12 Principal; and Linda Ehlenbach, Recording Secretary. Visitors: Pam Haley, Madison Ervin, Omar Mota, Jesus Mota, Gaby Talavera, Shannon Hampe, Heather Carrington, Justin Carrington, Eileen Bishop, Arian Noma, Kenita Sullivan, Nancy Warner, Jennifer Carlson, Sarah Poole, Edgar Arellano, Kelly Hixon, Jesse Villalobos, Alondra Hernandez, (6:31) Cecilia Arellano, Aleeka Smith, and Crystal Miller,.

**ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES**

Marty Robinson made a motion to accept the agenda revisions as listed, second by Chad Miller. Motion carried unanimously.

Added:

Approval of Senior Class Trip  
Executive Session

**HEARING OF VISITORS**

Visitors were welcomed to the board meeting. Those who requested to address the board were invited to speak and given a three minute time limit. Thoughts and observations were shared. The board thanked the visitors for their comments.

**CONSENT AGENDA**

Marty Robinson made a motion to approve the following items on the consent agenda, second by Chad Miller. Motion carried unanimously.

- The minutes of the February 26, 2018 regular board meeting
- March General Fund vouchers 223193 - 223252 in the amount of \$93,957.63. As of this date, March 26, 2018 the board, by a unanimous vote, does approve for payment.
- March Payroll approved for the amount of \$304,525.02
- March ASB Fund vouchers 223253 - 223263 in the amount of \$4,363.42. As of this date, March 26, 2018 the board, by unanimous vote, does approve for payment.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

**WHAT'S RIGHT WITH THE PATEROS SCHOOLS**

- Pateros staff members are teaming together to address challenges and meet goals. It is encouraging to see their partnership as they collaborate and work together.
- Our JH band had the opportunity to host seven schools consisting of nine different JH bands for a full day of competition in the gym. The event was well organized by Mr. McBride and appreciated by the schools who attended.
- Spring sports competition has started. A few events have been rained out. Turn-out numbers: baseball 12, softball 17, tennis 5, and one student is participating as a Pateros athlete in a track co-op with Brewster.
- Initiative for Rural Innovation and Stewardship (IRIS) is holding a success summit in the school's gym November 15, 2018. The event will feature stories that celebrate and strengthen the Pateros community. The stories will be about the history and culture of our area and will be gathered and shared by Pateros students and community members.

- Our high school AVID classes visited Wenatchee High School. They sat in on AVID classes, toured the campus and had an opportunity to interact with students in the WHS AVID program.

### **2018-19 ACADEMIC CALENDAR APPROVED**

Chad Miller made a motion to approve the 2018-19 academic calendar, second by Marty Robinson. Motion carried unanimously.

The calendar will be available on the website. School starts on August 27<sup>th</sup> and ends on June 7<sup>th</sup>. Winter break is scheduled for December 21 - January 4.

### **EVERY STUDENT SUCCEEDS ACT (ESSA) UPDATE**

Pateros schools were not identified as a comprehensive or targeted school. This is good news. Staff will use the ESSA data to monitor their progress and continue to set goals of improvement.

### **SECOND READING AND APPROVAL OF REVISED POLICIES AND PROCEDURES**

Marty Robinson made a motion to approve the revised policy procedure as presented, second by Chad Miller. Motion carried unanimously.

- Revised Policy and Procedure 2165, Home or Hospital Instruction
- Revised Policy 2411, Certificate of Educational Competency
- Revised Policy 2412, Diplomas for Veterans
- Revised Policy 2413, Equivalency Credit for Career and Technical Education Courses
- Revised Policy and Procedure 3232, Parent and Student Rights in Administration of Surveys, Analysis, or Evaluations
- Revised Policy Procedure 3240P, Student Conduct Expectations and Reasonable Sanctions
- Revised Policy and Procedure 3530, Fundraising Activities Involving Students
- Revised Policy 4130, Title I Parental Involvement
- Revised Policy and Procedure 4200, Safe and Orderly Learning Environment
- Revised Policy and Procedure 4314, Notification of Threats of Violence or Harm
- Revised Policy 5050, Contracts

### **SENIOR CLASS TRIP APPROVED**

Madison Ervin represented the Class of 2018 as she requested approval for an overnight field trip to Lake Chelan. The senior trip is totally funded by money the students have raised while in high school. The classmates will be busy visiting local attractions during their two day stay. Marc Armstrong made a motion to approve the senior class trip as presented, second by Parker Barth. Motion carried unanimously.

Representatives from the class were encouraged to report to the board at the May meeting on the highlights of their trip.

### **RUNNING START CREDITS RECONFIGURED**

Edgar Arellano, student services specialist presented a draft of the Running Start Handbook that he has compiled. The handbook provides clear expectations and guidelines of our RS program. Beginning with the class of 2020 credits earned for college language arts and social studies college classes will be reconfigured to better align with credits earned in HS.

### **CHANGES TO 2018-19 FEES**

The only changes to next year's school fees are for the lunch and breakfast prices. There are no increases expected from WIAA for gate fees, or changes to ASB fees.

### **STUDENT INTEREST IN HIGH SCHOOL SOCCER PROGRAM**

Many high school students have approached Mr. Arellano to restart the Pateros soccer program. The girls compete in the fall and the boys compete in the spring. Concern of the turnout being too low in volleyball and baseball were expressed, however many of the interested students do not currently participate in HS sports, thus not creating a conflict. The board asked that the students present their proposal at the April board meeting for approval.

### **CURRICULUM PURCHASE UPDATE**

Staff will bring their proposals to the April board meeting for curriculum purchase approval. Secondary English Language Arts and secondary social studies are currently being reviewed.

### **2018 NCW COMMUNITY SUCCESS SUMMIT CONTRIBUTION APPROVED**

Nancy Warner, IRIS director spoke to the board on the vision for the NCW Community Success Summit scheduled Nov 15<sup>th</sup> in the school gym. This is a community event to celebrate our success and share our stories of inspiration. She is seeking those short stories and also funds to sponsor the event.

Lois Davies stated that the school will be an in kind partner, and will look for ways to raise the funds needed for sponsorship. The funds would not directly come from the school district general fund.

Marty Robinson made a motion to approve the in kind donation and the approval to raise funds for the sponsorship, second by Chad Miller. Motion carried unanimously.

### **DATE OF FACILITY/GROUNDS TOUR SET**

The board of directors will tour the facility and grounds during the May board meeting. A list of proposed spring projects was shared.

### **FIRST READING AND ADOPTION OF REVISED POLICY 5401 SICK LEAVE**

A small change to align the policy to district practice was needed. Chad Miller made a motion to approve revised policy 5401, Sick Leave, second by Marty Robinson. Motion carried unanimously.

### **FIRST READING OF REVISED POLICIES AND PROCEDURES**

The following revised board procedure was submitted to the board for their first read. The second reading and adoption is scheduled for the next regular board meeting, however procedure 3231P, Student Records may require an additional read.

- Policy 1111, Oath of Office
- Policy 2000, Student Learning Goals
- Policy & Procedure 2104, Federal and/or State Funded Special Instructional Programs
- Policy 2340, Religious-Related Activities and Practices
- Procedure 3231P, Student Records
- Policy 3244, Prohibition of Corporal Punishment
- Procedure 6100P Revenues From Local, State, and Federal Sources
- Policy 6535, Student Insurance

### **PERSONNEL**

#### **• HIRE OF NEW COACHING STAFF APPROVED**

Marty Robinson made a motion to approve the hire of Jesse Villalobos as the temporary JH track coach, second by Chad Miller. Motion carried unanimously.

#### **• COACHING POSITION OPEN TO THE PUBLIC**

Applications are being accepted until noon on April 13<sup>th</sup> for the Head HS Volleyball Coach opening

## **WRITTEN BUSINESS MANAGER'S REPORT - Melodie Allen**

- February ending fund balance: \$419,559

## **PRINCIPAL'S REPORT – Michael Hull**

- Two assemblies were held this month.
  - The elementary student of the month and birthday bunch assembly was held on 3/9 in the gym.
  - The elementary K-6 watched a Robotics assembly in the gym on 3/19.
- Our JH Band played host to seven other middle school bands for a contest on 3/15. The report was that all schools were well behaved and the competition was tough.
- Senior trip planning is going well. The class would like to go to Lake Chelan. The trip dates are May 20-21-22. As of 3/22, 13 seniors are planning on attending.
- Third quarter ends on March 29<sup>th</sup>.
- There seems to be a rise of discipline issues these past few weeks. Teachers and administrators are staying on top of it and are being consistent and fair.
- I met with several sixth grade parents. Overall it was a very good meeting for awareness and ideas and suggestions on ways to help get our 6<sup>th</sup> graders. A second meeting will happen in early April as follow-up to the first one.
- Student led conferencing for grades 7-12 is scheduled for 3/28 - 3/29. Our goal is to complete 100% of those conferences over the course of the next couple of weeks.
- Elementary conferences are also scheduled during those 2 days for the students that need them.
- On 3/16 two senior girls co-hosted a career day in the gym. This was their senior project. They had a couple of late cancellations but the vendors that attended did a great job presenting to our students.
- We have our 3<sup>rd</sup> year review with accreditation at Liberty Bell HS on April 23. The review is being led by the folks at ESD 171.
- Kindergarten screening is scheduled on April 17<sup>th</sup> in the auxiliary gym.
- AVID secondary and elementary reviews will take place sometime in the weeks after we come back from break.
- All school prom will be held on April 21<sup>st</sup> in our gym. Board members are certainly invited to help chaperone.
- Marcie Sample state GEAR UP coordinator visited and helped shape up our budget from this very beneficial grant.
- State testing schedules are being put together by our assessment coordinator. Most of the testing will be done in May.
- A Running Start informational meeting and sign-up for next fall was held 3/22 in the library. A handbook explaining Running Start has been developed that will hopefully help students and parents better understand the Running Start program. The handbook will be a work in progress until we get it solid as a rock.

### **Things coming up:**

- Excellence Awards Banquet @ Liberty Bell HS, 4/10 from 5:30-7:30.
- K-5 "Book-it Theater here in Library 4/25 @ 2:00.
- ASB Elections Wednesday 4/18.

### **FIELD TRIPS:**

- Connect Career Fair at Waterville 3/13.
- HS Band contest to Chelan 3/20.
- JH Band contest to Omak 3/22.
- AVID classes to Wenatchee HS 3/23.

## **SUPERINTENDENT'S REPORT - Lois Davies**

- February FTE enrollment is 300.66 / head count is 312
- Jesse Villalobos, Dona Slater and Lois attended GEAR UP training in Spokane.
- The April board meeting will be held at the Methow Community Center at 6:00 pm on Monday, April 30<sup>th</sup>. The community center is located at 6 Arkansas Avenue, Methow, WA 98834, which was formally the Methow School.
- WASA's winter conference focused on legal issues. The information presented was very timely and useful.
- Teachers participated in Learning Walks this month. A group of teachers visited three predetermined classrooms for a ten minute period of time to observe the learning process of the students.
- The WSLA team is busy with a book study and will also be in Wenatchee on March 27<sup>th</sup> for training.
- North Central ESD support services and board newsletter was shared.

## **BOARD OPEN FORUM**

Additional information was requested about the learning walks.

## **EXECUTIVE SESSION**

At 7:31 pm Marty Robinson made a motion to adjourn to executive session at 7:36 for 10 minutes RCW 42.30.110(g) review the performance of a public employee, second by Chad Miller. The audience was excused from the library. Executive session ended at 7:45. No actions were taken.

## **RECONVENE TO REGULAR SESSION**

Chad Miller made a motion at 7:45 to reconvene to regular session, second by Marty Robinson. Motion carried unanimously.

## **MEETING ADJOURNED**

Being no further business to discuss Chad Miller made a motion to adjourn at 7:46 pm, second by Marty Robinson. Motion carried unanimously.

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Clerk

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Chairman