

**PATEROS SCHOOL DISTRICT 122-70J**  
**BOARD OF DIRECTORS MEETING**  
**PATEROS SCHOOL DISTRICT**  
**MINUTES**  
**August 28, 2017**

**MEETING CALLED TO ORDER**

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 6:00 p.m. in the Pateros School Library by Chairperson Marty Robinson with roll call of members and declaration of quorum. Board members in attendance were Marty Robinson, Grace Larsen, Parker Barth, Marc Armstrong, and Chad Miller. Also present were Lois Davies, Superintendent; Michael Hull, K-12 Principal; Melodie Allen, Business Manager; and Linda Ehlenbach, Recording Secretary. Visitors: Pam Haley, Bill Haley, Tracy Miller, and Carlene Anders.

**ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES**

Note of the revised agenda was made. Addition of personnel items: 8.4.b approve hire of Tom Asmussen as JH girls basketball coach, 8.4.c accept resignation of Steve Kunkel, route bus driver. Item 8.5 approval of Highly Capable Program Plan

**HEARING OF VISITORS**

Tracy Miller thanked the board on behalf of the Apple Pie Jamboree for the district's continued support of the Pateros youth swim lessons. Two sessions were held this year, each with a large turnout. The help from the bus driver was very appreciated.

**CONSENT AGENDA**

Marc Armstrong made a motion to approve the following items on the consent agenda, second by Chad Miller. Motion carried unanimously.

- The minutes of the July 31, 2017 2017-18 budget hearing
- The minutes of the July 31, 2017 regular board meeting
- The minutes of the August 7, 2017 board retreat special workshop meeting
- August General Fund vouchers 222364 - 222429 in the amount of \$141,413.15. As of this date, August 28, 2017 the board, by a unanimous vote, does approve for payment.
- August Payroll approved for the amount of \$281,207.17
- August ASB Fund voucher 222430 in the amount of \$542.68. As of this date, August 28, 2017 the board, by a unanimous vote, does approve for payment
- August Transportation Vehicle Fund voucher 222431 in the amount of \$123,927.80. As of this date, August 28, 2017 the board, by a unanimous vote, does approve for payment.
- Teacher Endorsement Waiver Endorsement. Waiver to the following teachers and their class assignments WAC 181.82.110:
  - Scotti Wiltse: 9th Grade Algebra I, Algebra II and Leadership
  - Jennifer Carlson: English LA 7
  - Marcus Stennes: Current World Problems and US History
  - Bill Haley: Elementary PE
  - Sabrina Freedman: K-12 Health & PE

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

**WHAT'S RIGHT WITH THE PATEROS SCHOOLS**

- The continued collaborative team worked between Apple Pie Jamboree and the school district to provide swim lessons and transportation for Pateros students.
- The Multiple Services Team is off to a great start this year. On the first certificated work day they explained their function in the school and listened closely to their colleagues feedback.

- The entire staff met for training August 25<sup>th</sup>. This is the only time of the year in which this occurs and provides opportunity for great conversations and insight into the roles of one another.
- It's nice to have students back on the field and in the gym preparing for fall sports.
- Teachers have been busy prepping their classrooms and constructing dynamic bulletin boards in the hallways.
- Mr. Hull complimented the summer crew for cleaning and preparing the building for the start the school year.
- Fall sport numbers continue to increase. The first football game is Friday.
- The veteran staff is warmly welcoming the new staff and providing solid support.
- Several families have moved into the school district this summer and the student enrollment count is up significantly.

### **SUMMER MAINTENANCE WORK REVIEW**

Lois Davies reviewed summer maintenance projects that were completed in August in addition to thoroughly cleaning the school buildings.

- Troubleshooting and monitoring of the boiler continues
- Installation of the new freezer is complete
- The storage house lot has been leveled
- Intercoms have been installed and wired in the portable
- All interior and exterior doors have been numbered and identified
- New elementary tables were assembled
- Bus barn exterior painted
- Several interior rooms and hallways painted

### **REVISED POLICY AND PROCEDURE 6700 NUTRITION, HEALTH, AND PHYSICAL FITNESS APPROVED**

Revisions to policy and procedure 6700 are needed. Currently the policy doesn't allow students to sell food during school hours when participating in a class fundraiser. The revision would make exceptions to the policy for fundraising activities when the food is delivered after school hours. A delay of implementation of the policy and procedure is being requested until the Wellness Committee has time to thoroughly review the new mandates.

Grace Larsen made a motion to approve the delay of implementation of policy and procedure 6700 Nutrition, Health, and Physical Fitness, second by Chad Miller. Motion carried unanimously.

### **SECOND READING AND APPROVAL OF NEW AND REVISED POLICIES AND PROCEDURES**

Grace Larsen made a motion to approve the revised and new policies and procedures as presented, second by Chad Miller. Motion carried unanimously.

- Revised Policy 2004 Accountability Goals
- Revised Policy 2005 School Improvement Plans
- Revised Policy and Procedure 2021 Library Information and Technology Programs
- Revised Policy and Procedure 2025 Copyright Compliance
- New Policy and Procedure 2027 District Ownership of Staff-Created Work

### **APPROVAL OF PROPOSED 6<sup>TH</sup> GRADE OUTDOOR ED OVERNIGHT FIELD TRIP**

Carlene Anders presented information about the proposed 6<sup>th</sup> Grade Outdoor Ed Overnight Field Trip. The students will camp at Alta Lake State Park October 2-6. An additional day and night is being requested this year. Students will return to school during the day on Thursday, October 5<sup>th</sup> to participate in Pacific Science Center activities. Various guest speakers and educators will present information about conservation, environmental science, and outdoor life. This is an excellent opportunity for class bonding and science exploration.

Chad Miller made a motion to approve the 6<sup>th</sup> grade overnight field trip, second by Grace Larsen. Motion carried unanimously.

**PRELIMINARY ASSESSMENT REPORT**

Mike Hull presented preliminary information about last spring's academic assessment testing. Individual student results have not been received yet and a full report is planned for the September board meeting.

**FIRST READING OF REVISED POLICIES AND PROCEDURES**

The following new and revised board policies and procedures were submitted to the board for their first read. The second read and adoption is scheduled for the next regular board meeting.

- Revised Policy 3115 Homeless Students – Enrollment Rights and Services
- Revised Policy 3116 Students in Foster Care
- Revised Policy and Procedure 3122 Excused and Unexcused Absences
- Revised Policy and Procedure 4022 Public Access to District Records

**HIRE OF BRANDON BUTLER AS ASSISTANT JH FOOTBALL COACH APPROVED**

Chad Miller made a motion to approve the hire of Brandon Butler as the Assistant JH Football Coach, second by Grace Larsen. Motion carried unanimously.

**HIRE OF TOM ASMUSSEN AS JH GIRLS BASKETBALL COACH APPROVED**

Chad Miller made a motion to approve the hire of Tom Asmussen as the Girls JH Basketball Coach, second by Grace Larsen. Motion carried unanimously.

**RESIGNATION OF STEVE KUNKEL, ROUTE BUS DRIVER ACCEPTED**

Grace Larsen made a motion to accept the resignation of Steve Kunkel, Route Bus Driver, second by Parker Barth. Motion carried.

**HIGHLY CAPABLE PROGRAM APPROVED**

OSPI I-Grant 217 requires approval of the Highly Capable Program by the board of directors. Lois Davies presented information of how students are identified and receive services.

Chad Miller made a motion to approve the Highly Capable Program as presented, second by Grace Larsen. Motion approved unanimously.

**TREASURER'S REPORT - Melodie Allen**

- July ending fund balance is \$575,798

**PRINCIPAL'S REPORT – Michael Hull**

- Energetic and positive start to the new school year. Great professional days last week.
- This year's slogan is: Learning for all . . . Whatever it takes
- Perpetual plaques honoring students that are located in the school lobby have been updated.
- Woody Hunter donated a mounted billygoat to the school district. The billygoat is hanging in the lobby by the gymnasium. Woody Hunter taught math and coached in Pateros for many years until his retirement.
- A letter to parents of running start students was reviewed. The letter outlines this year's procedures for running start students on the high school campus during the school day.

**FIELD TRIPS:**

- FFA to the Okanogan County Fair 9/7
- Secondary Marching Band to Husky Stadium 9/9

**SUPERINTENDENT'S REPORT - Lois Davies**

- The 2017-18 AP Review Calendar was distributed
- Unofficial headcount enrollment for the first day of school is 320 students
- Lois has met with union representatives and will bring the Co-Curricular Master Agreement to the board for approval next month.
- The new professional development leads are collecting ideas and needs from fellow educators. The staff is receptive to their peers taking the lead on professional development. Guest trainers, presenters and Pateros staff will present on early release afternoons.
- An update on long range facility plans will be brought to the board in September.

**BOARD OPEN FORUM**

None

**EXECUTIVE SESSION**

At 7:21 pm Grace Larsen made a motion to adjourn to executive session at 7:30 for 45 minutes RCW 42.30.110(g) review the performance of a public employee, second by Parker Barth. The audience was excused from the library.

**EXECUTIVE SESSION EXTENDED**

At 8:15 Chairman Marty Robinson announced that the executive session was extending for 20 minutes. Executive session ended at 8:35. No actions were taken.

**RECONVENE TO REGULAR SESSION**

Grace Larsen made a motion at 8:35 to reconvene to regular session, second by Chad Miller. Motion carried unanimously.

**MEETING ADJOURNED**

Being no further business to discuss Grace Larsen made a motion to adjourn at 8:36 pm, second by Marc Armstrong. Motion carried unanimously.

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Clerk

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Chairman