

**PATEROS SCHOOL DISTRICT 122-70J**  
**BOARD OF DIRECTORS MEETING**  
**PATEROS SCHOOL DISTRICT**  
**MINUTES**  
**September 25, 2017**

**MEETING CALLED TO ORDER**

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 6:00 p.m. in the Pateros School Library by Chairperson Marty Robinson with roll call of members and declaration of quorum. Board members in attendance were Marty Robinson, Grace Larsen, Parker Barth, Marc Armstrong, and Chad Miller. Also present were Lois Davies, Superintendent; Michael Hull, K-12 Principal; Melodie Allen, Business Manager; and Linda Ehlenbach, Recording Secretary. Visitors: Pam Haley, Elyse Darwood, Clara Osborne, and Carlene Anders.

**ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES**

None

**HEARING OF VISITORS**

The board asked teachers who were in the audience, Elyse Darwood and Clara Osborne questions about the AVID program. AVID, Advancement via Individual Determination was introduced to Pateros students a few years ago. The board was curious of what Elyse and Clara's impressions were of the program. Both teachers are pleased with the tools they developed through the training program. They see results in the student's classroom work because of the note taking and organizational skills they are acquiring. Seeing additional teachers implementing the AVID program and others desiring to attend trainings is encouraging to them.

**CONSENT AGENDA**

Marc Armstrong made a motion to approve the following items on the consent agenda, second by Chad Miller. Motion carried unanimously.

- The minutes of the August 28, 2017 regular board meeting
- August General Fund vouchers 222432 and 222464- 222570 in the amount of \$228,933.80. As of this date, September 25, 2017 the board, by a unanimous vote, does approve for payment.
- August Payroll approved for the amount of \$292,520.51
- August ASB Fund vouchers 222571 - 222586 in the amount of \$9905.45. As of this date, September 25, 2017 the board, by a unanimous vote, does approve for payment

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

**WHAT'S RIGHT WITH THE PATEROS SCHOOLS**

- The new school year is off to a terrific start. Staff and students returned rejuvenated from their summer break. The energy level is high in the building.
- Open House was well attended. The senior class provided a nice dinner. Positive conversations between families and instructors were observed. To better accommodate parents work schedules; the starting time will be moved to 6 pm next year.
- Hats off to the professional development leaders. Great collaboration amongst staff members.
- Competition in JH and HS fall sports is underway. The football team is showing improvement and winning games.
- Homecoming activities are scheduled for the week of October 16-20. The homecoming football game on October 20<sup>th</sup> will end in a firework show hosted by community members.
- The Hawk Festival along with a community pig roast took place on September 16. A live raptor was brought to the school on Friday for students to view. There were lots of activities and migrant bird watching opportunities in the park on Saturday along with the pig roast to raise funds for the Pateros Brewster Community Relief Center.
- A pianist and violinist from the Seattle Ladies Music Group performed for all out students. They played superbly and provided a wonderful cultural experience for our school.

- Staff that was present at the board meeting stated they were thankful that a full evacuation drill was conducted last week. Supervisors commented on the safe environment felt by the students and staff alike during the drill and they appreciate the need to practice and prepare for emergencies.
- Staff also commented on how quickly the new staff members are becoming part of our community and culture, and how they are helping create the positive environment that our school district is known for.

## **ASSESSMENT REPORT**

Assessments for this year have started. Five tests, starting with ASVAB testing next week are set to be administered. Results from last spring's assessments will be shared with parents when they attend fall conferences. For those not in attendance the results will be mailed home in November with the student's report card.

## **UPDATE ON POLICY 6700 NUTRITION, HEALTH, AND PHYSICAL FITNESS**

Revisions to policy and procedure 6700 continue. The policy has been updated by the state since the board's approval last June. The Wellness committee is working on many facets of the policy. One item of importance is the parent requested handout of acceptable classroom treats for students. Lois will continue to keep the board posted with updates.

## **SECOND READING AND APPROVAL OF NEW AND REVISED POLICIES AND PROCEDURES**

Grace Larsen made a motion to approve the revised and new policies and procedures as presented, second by Chad Miller. Motion carried unanimously.

- Revised Policy 3115 Homeless Students – Enrollment Rights and Services
- Revised Policy 3116 Students in Foster Care
- Revised Policy and Procedure 3122 Excused and Unexcused Absences
- Revised Policy and Procedure 4022 Public Access to District Records

## **ENROLLMENT/STAFFING REPORT**

A breakdown of students by period/by class was given to the board.

## **2017-18 CO-CURRICULAR MASTER AGREEMENT APPROVED**

The proposed Co-Curricular Master Agreement is just for the 2017-18 school year. The agreement will be fully bargained together with the 2018-21 PEA Master Agreement in the spring of 2018. Grace Larsen made a motion to approve the 2017-18 Co-Curricular Master Agreement, second by Chad Miller. Motion carried unanimously.

## **FIRST READING OF REVISED POLICIES AND PROCEDURES**

The following new and revised board policies and procedures were submitted to the board for their first read. The second read and adoption is scheduled for the next regular board meeting.

- Revised Policy 2320 Field Trips, Excursions and Outdoor Education
- Revised Policy 3415 Accommodating Students with Diabetes
- Revised Policy & Procedure 3419 Self-Administration of Asthma and Anaphylaxis Medications
- Revised Policy & Procedure 3432 Emergencies
- Revised Policy 6511 & New Procedure 6511 Staff Safety
- Revised Policy 6535 Student Insurance
- Revised Policy 6605 Student Safety Walking, Biking and Riding Buses

## **HIRING OF NEW STAFF APPROVED**

Grace Larsen made a motion to approve the following hires as listed, second by Chad Miller. Motion carried unanimously.

- Ray Sloss, Route Bus Driver
- Amanda Sloss Resource Room Para
- Samantha O'Brien, Resource Room Para

**RESIGNATION OF KARA CAMPBELL, RESOURCE ROOM PARA ACCEPTED**

Grace Larsen made a motion to accept the resignation of Kara Campbell, Resource Room para, second by Chad Miller. Motion carried.

**TREASURER'S REPORT - Melodie Allen**

- August ending fund balance is \$553,357

**PRINCIPAL'S REPORT – Michael Hull**

The month of September has flown by!

- Mid-term reports are due on Monday Sept. 25<sup>th</sup>. Reports for all 7<sup>th</sup> & 9<sup>th</sup> graders and any student in grades 6-12 that have D's or F's are sent home to parents. Good mid-term reports are also encouraged.
- A report on class size is included in my report. Our numbers look good considering we have 22 students taking running start classes.
- The school and the classrooms look amazing. There are bulletin boards throughout the school that look great. The learning environment for our students is very positive.
- Our first early release Professional Development afternoon on 9/20 went very well. The group had training on ASB fiscal rules and regulations. Then the elementary teachers as well as any teachers of Language Arts viewed a webinar about a new program we have purchased as a primary reading intervention. The name of the program is Lexia.
- Elementary students are receiving instruction on how to use technology. Chromebook carts are taken to their classrooms once a week for 50 minutes of training.
- The senior class has been instructed on how to begin and plan their projects and presentations. Mr. Arellano did a great job of breaking that info out.
- Open House was a fun event that showcased our building and classrooms. All of our teachers knocked it out of the park that night.
- Ronald L. James talked to our students during two assemblies about choices and character building. Our kids were attentive and our hope is they took his message to heart.
- On Friday, September 15, representatives from the Audubon Society as well as Hawk Watch International offered our students an assembly and a live raptor was brought in for the kids to see.
- The Ladies Musical Club of Seattle gave our students two concerts. The pianist and violinist were spectacular.
- We had full blown evacuation drill on September 13. As always during our debrief we find areas of which to improve on.
- We have scheduled some exciting events for all of our students in October.
  - Pacific Science Center will be here on October 5<sup>th</sup>.
  - The Old World Oxen will be here on October 17<sup>th</sup>.

**FIELD TRIPS:**

- FFA to Okanogan County Fair.
- Band to U of W for band day.
- FBLA to Chelan HS.

**SUPERINTENDENT'S REPORT - Lois Davies**

- September FTE enrollment is 298.98
- The board is invited to the WSSDA Fall Regional Meeting October 3<sup>rd</sup> in Leavenworth
- Additional staff and community members are attending FEMA training in Wenatchee this week. Lois attended today and will meet with them Thursday and Friday to work on our emergency preparedness plan.
- Lois presented highlights of WASA activities and accomplishments from 2017.
- Lois, bus drivers and other school personnel attended a six hour in depth first aid training presented by Brooke Thompson from North Central ESD.
- An additional AED unit has been purchased and will be installed in the elementary hallway.
- Long range facility planning was discussed.
- A levy committee will be assembled to begin the planning process.

- The annual WSSDA conference is in mid-November. Reservations have been made for Lois, Parker and Chad.
- Potentially, additional professional training days may be funded by the state for certificated staff next year.

**BOARD OPEN FORUM**

The board asked questions on various topics including the transportation of students classified as homeless, funding of future capital projects, and the scheduling of a levy/bond planning meeting date.

Lois complemented the board for placing kids first when making decisions.

**MEETING ADJOURNED**

Being no further business to discuss Chad Miller made a motion to adjourn at 7:23 pm, second by Marc Armstrong. Motion carried unanimously.

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Clerk

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Chairman.