

ATHLETIC INCIDENT COMPLAINT FORM

\_\_\_\_\_  
DATE OF INCIDENT

\_\_\_\_\_  
LOCATION & NAME OF EVENT (i.e. Pateros Gym @ Volleyball Game)

\_\_\_\_\_  
NAME OF PERSON FILING COMPLAINT

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
PHONE NUMBER CELL PHONE

\_\_\_\_\_  
NAME OF PERSON(S) ALLEDGED IN INCIDENT

COMPLAINT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature Date

RESOLUTION

Pateros School Board Policy 4220 states that any unresolved complaints be directed through the chain of command until the patron has found satisfaction. The chain of command for athletics begins with head coach, then athletic director, principal, superintendent, school board. Complaints involving physical abuse, sexual issues, or other extremely serious matters should be reported immediately to the principal or superintendent.

Signatures below indicate that the incident has been presented to the appropriate staff member and can therefore be taken to the next level:

_____	_____
Head Coach	Date
_____	_____
Athletic Director	Date
_____	_____
Principal	Date
_____	_____
Superintendent	Date
_____	_____
Board Chair	Date

Signature(s) below indicate that complaint has been resolved.

_____	_____
Parent/Guardian/Athlete	Date
_____	_____
Parent/Guardian/Athlete	Date