

PATEROS SCHOOL DISTRICT 122-70J
SPECIAL/REGULAR BOARD OF DIRECTORS MEETING
MINUTES
January 31, 2022

COVID-19

The board meeting was available via electronic Zoom.

Address for Zoom meeting: <https://us02web.zoom.us/j/82865646600>

Meeting ID: 828 6564 6600

MEETING CALLED TO ORDER

The special meeting of the board of directors of the Pateros School District #122-70J was called to order at 5:00 p.m. via electronic Zoom by Board Chairman Chad Miller with roll call of members and declarations of quorum. The pledge of allegiance was recited. Board members connected were Grace Larsen, Marc Armstrong, and Diane Hull. Also connected were Greg Goodnight, Superintendent; Susan James, Principal; and Linda Ehlenbach, Recording Secretary. Visitors connected: Scotti Wiltse, Holly Weston, Amy Stennes, Brogan Mitchell, Sheriff Tony Hawley, Dona Slater, Gene Dowers, Reed Slater, Talicia Miller-Poole, Kelly Hook, Chantel Poole, Janet Ward, Mark Ward, Tracy Miller, Sheri Mortimer, Brandon Zahn, Jakki Slater, Kris Erlandsen, Erika Varrelman, Briana Brenner, John Slater, Teagan Straub, (6:00) Nicole Courtney, Business Manager.

5:00 SPECIAL WORKSHOP MEETING

Discussion of School Security

Greg Goodnight thanked the sheriff's office for their help this past month. The security plan adopted August 30, 2021 was reviewed by admin and the sheriff's department. Okanogan County deputies were given access to the building.

Report on Hope Squad and See Something Say Something

Counselor Amy Stennes and School Psychologist Holly Weston reported on the training the staff receives for mental health and suicide prevention. They also explained the different types of proactive intervention and support programs available to our students for social emotional health.

Report on Option for Updating the Pateros School Website and Push Notification

In order to communicate more effectively with parents and the community; Linda Ehlenbach reported on improvements available to update the school website, implement a mobile phone app of our website and "Push" notification options. These changes will take a few months to be implemented.

Report on January 27 Lockdown Drill

Susan James reported on the school wide lockdown drill on January 27th. Students and staff were trained on the need for such a drill and the procedures to follow beforehand. Protocols were well followed by everyone involved. Ms. James thanked the Sheriff's department for their guidance and feedback.

Report on Buzz-in Front Door System

Keyhole Security's proposal to design a Buzz-in Front Door System will be voted on for approval during the regular board meeting.

Report on Concealed Carry

Sheriff Tony Hawley explained his concerns about conceal carry for school staff. Discussion about hiring a School Resource Officer (SRO) and ways to fund their salary followed.

Mr. Goodnight thanked the parents for attending tonight's special meeting, Sheriff Hawley and his department for their support, and the staff for their research of the topics reported on.

ADJOURNED TO REGULAR MEETING AT 6:00 PM

ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES

None

HEARING OF VISITORS

Janet Ward expressed her appreciation of the Sheriff's insight and what he had to say during the special meeting.

CONSENT AGENDA

Marc Armstrong made a motion to approve the following items on the consent agenda, second by Grace Larsen. Motion carried unanimously.

- The minutes of the December 16, 2021 regular board meeting.
- December General Fund vouchers 227395 - 227457 in the amount of \$121,201.31. As of this date, January 31, 2022 the board, by a unanimous vote, does approve for payment.
- January General Fund vouchers 227495 - 227553 in the amount of \$94,007.77. As of this date, January 31, 2022 the board, by a unanimous vote, does approve for payment.
- January Payroll approved for the amount of \$368,246.52
- December ASB vouchers 227459 - 227469 in the amount of \$7,860.84. As of this date, January 31, 2022 the board, by a unanimous vote, does approve for payment.
- January ASB vouchers 227556 - 227561 in the amount of \$5,031.31. As of this date, January 31, 2022 the board, by a unanimous vote, does approve for payment.
- December Cap Projects voucher 227458 in the amount of \$699.28. As of this date, January 31, 2022 the board, by a unanimous vote, does approve for payment.
- January Cap Projects vouchers 227554 - 227555 in the amount of \$620.83. As of this date, January 31, 2022 the board, by a unanimous vote, does approve for payment.
- 2021 4th Quarter Compensating Tax vouchers 227470 – 227471 in the amount of \$579.82. As of this date, January 31, 2022 the board, by a unanimous vote, does approve for payment.
- Agreements signed by the Superintendent
 - Fulcrum Environmental Consulting Contract
 - GoGuardian Contract
 - Inland Elevator Contract
 - Life Flight Contract
 - Contract with Bryan Visscher for Lead Removal Grant
- Facility Use Requests
 - Booster Club Facility Use
 - AAU January Basketball Gym Use
- Field Trips
 - Cheer Camp
- Correspondence
 - OSPI Lead in Water Remediation Grant Letter

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

KEYHOLE SECURITY BUZZ-IN FRONT DOOR SYSTEM DESIGN PROPOSAL BID ACCEPTED

Marc Armstrong made a motion to accept the proposal from Keyhole Security to design a front door buzz-in system, second by Grace Larsen. Motion carried unanimously.

SECOND READING AND APPROVAL OF REVISED POLICIES and PROCEDURES

Diane Hull made a motion to approve the revised policies and procedures as presented, second by Grace Larsen. Motion carried unanimously.

- Revised Policy Procedure 2024P - Online Learning
- Revised Policy 2108 - Learning Assistance Program
- Revised Policy and Procedure 3220 and 3220P - Freedom of Expression
- Revised Policy and Procedure 5011 and 5011P - Sexual Harassment of District Staff Prohibited

JANUARY 2022 CLASSIFIED PEA SUBSTITUTE PAY MOU APPROVED

Grace Larsen made a motion to approve the January 2022 Classified PEA Substitute Pay MOU, second by Marc Armstrong. Motion carried unanimously.

This MOU compensates classified personnel for subbing in other positions when needed to cover staffing shortages this school year.

CHANGES TO CHOICE TRANSFER REQUEST FORM APPROVED

To give the district flexibility to deal with issues, changes were made to the form used for Choice transfers into the school district

Grace Larsen made a motion to approve the changes to the Choice Transfer Request, second by Marc Armstrong. Motion carried unanimously.

PERSONNEL

• HIRE OF LIBERTY HARRISON, EDUCATIONAL PARA APPROVED

Marc Armstrong made a motion to approve the hire of Liberty Harrison as an educational para, second by Grace Larsen. Motion carried unanimously.

• LETTER OF RETIREMENT ACCEPTED FROM TOM ROBINSON, HS MATH TEACHER

Diane Hull made a motion to accept the letter of retirement from Tom Robinson, HS math teacher, second by Marc Armstrong. Motion carried.

Tom teaches a third of the district's College in the HS program. He will be missed.

• LETTER OF RETIREMENT ACCEPTED FROM LINDA EHLENBACH, EXECUTIVE ADMIN ASSISTANT

Marc Armstrong made a motion to accept the letter of retirement from Linda Ehlenbach, executive admin assistant, second by Grace Larsen. Motion carried. Linda has done an amazing job in the district office. Her leadership during the 2014 wildfire crisis is especially appreciated.

BUSINESS MANAGER'S REPORT – Nicole Courtney

- December ending fund balance is \$359,045.49
- Preparations are underway for the upcoming audit in February

PRINCIPAL'S REPORT – Susan James

- Winter Sports:
 - Girls and Boys Basketball are still in regular season play
 - The Girls Basketball Team has a good chance to move on to district and state
- Spring sport sign-ups are underway
- Elementary Students of the Month were acknowledged for academics and behavior
- "In-Class Assembly" to recognize Dr. Martin Luther King, Jr.
 - Presentation via video from Mr. James Layman, Association of Washington Student Leaders.
 - The "in-class" setting promoted good student discussions and conversations
- COVID Update:
 - Students and staff have done a great job maintaining safe environment
 - Nurses and support staff maintaining testing and PPE inventories
 - School cases appear to be decreasing
 - All classrooms remained open
 - No Pateros teams have canceled games

SUPERINTENDENT'S REPORT - Greg Goodnight

- Compliments to Ms. James for her time and effort in COVID tracking which has helped keep school in person
- The continued support and flexibility of the classified staff to cover absent co-workers is greatly appreciated.
- January FTE enrollment is 289.86
- Budget update covered by Nicole Courtney
- Reminder to keep the withdrawal of ESSER III funds in mind when preparing for 2022-23

BOARD OPEN FORUM

Grace reminded everyone of upcoming WSSDA trainings.

EXECUTIVE SESSION

At 6:45 pm Chad Miller announced that the board would adjourn to Executive Session for 15 minutes for the purpose of personnel RCW 42.30.110(g) review the performance of a public employee.

Chad thank the audience for their participation and asked them to keep conversing with their board directors.

EXECUTIVE SESSION EXTENDED

At 7:00 pm Chad Miller announced that Executive Session was extended for 25 minutes.

THE BOARD RECONVENED TO REGULAR SESSION AT 7:25

MEETING ADJOURNED

Being no further business to discuss Marc Armstrong made a motion to adjourn at 7:26 pm, second by Diane Hull. Motion carried unanimously.

Secretary

Chairman