

**PATEROS SCHOOL DISTRICT 122-70J
REGULAR BOARD OF DIRECTORS MEETING
Minutes
December 18, 2023**

The board meeting was also available via electronic Zoom: <https://us02web.zoom.us/j/82479358009>

MEETING CALLED TO ORDER

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 6:05 p.m. in the school library and via electronic Zoom by Board Member Chad Miller with a roll call of members and declarations of quorum. The pledge of allegiance was recited. Board members in attendance were, Grace Larsen, Diane Hull, Rick Trocano and Erika Scroggie. Also attending were Scotti Wiltse Superintendent, Brandon Rose- Business Manager and Recording Secretary.

ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES – None

ELECTION OF OFFICERS

Chad Miller was nominated as Board Chairman. Diane Hull made a motion to approve Chad Miller as board chairman, second by Rick Trocano. Motion carried unanimously.

Diane Hull was nominated as Board Vice Chairman. Chad Miller made a motion to approve Diane Hull as Board Vice Chairman, second by Grace Larsen. Motion carried unanimously.

HEARING OF VISITORS - None

CONSENT AGENDA

Diane Hull made a motion to approve the following items on the consent agenda, second by Rick Trocano. Motion carried unanimously.

- The minutes of the November 27, 2023, regular board meeting.
- December 2023 General Fund vouchers 229380-229411 in the amount of \$220,114.07. As of this date, December 18, 2023, the board, by a unanimous vote, does approve for payment.
- December 2023 Payroll approved in the amount of \$312,149.65.
- December 2023 ASB vouchers 229375-229379 in the amount of \$2,710.49. As of this date, December 18, 2023, the board, by a unanimous vote, does approve for payment.
- December 2023 Cap Projects 22-23 vouchers 229372-229374 in the amount of \$5,836.98. As of this date, December 18, 2023, the board, by a unanimous vote, does approve for payment.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the board.

REPORTS

BUSINESS MANAGER'S REPORT – Brandon Rose provided the Board with a written report.

Enrollment –

TK-12th FTE enrollment of 224.38

General Fund –

- Ending fund balance is \$563,802.00

Capital Projects Fund –

- Ending fund balance is \$82,724.00

Debt Service Fund –

- Ending fund balance is \$180,367.00.

Associated Student Body Fund –

- Ending fund balance is \$69,382.06.

Transportation Vehicle Fund

- Ending fund balance is \$292,923.06.

SUPERINTENDENTS REPORT

Superintendent Wiltse shared with the board the following:

- The district is joining the Erate consortium to collect funds that are taxed on WA State phone bills. These funds will help pay for our network.
- Career Path Services- Amanda McDaniel was hired for part time work at the school through Career Path Services.
- Elected Board Members signed their Oath of Office Certificates.

OLD BUSINESS

Rick Trocano made a motion to approve the revised policies and procedures as listed, second by Erika Scroggie. Motion carried unanimously.

Second Reading and Approval of New and Revised Policies and Procedures

- Policy and Procedure 3520 Student Fines and Charges

NEW BUSINESS

First Reading of New and Revised Policies and Procedures

- Policy 5050 Contracts
- Policy 6215 Expense Claim Certification and Approval
- Policy 6220 Bid or Request for Proposal Requirements
- Policy 6700 Nutrition, Health, and Physical Education

BOARD COMMENTS-

Rick Trocano thanked Brandon Rose for coming back to the district and for all the hard work he has done. He also acknowledged Marc Armstrong and his 14 years of service.

Chad Miller gave a thank you to Blythe Crawford and her years of service to the school.

Erika Scroggie thanked Superintendent Wiltse for the positive environment that students and staff walk into.

Grace Larsen thanked Chad Miller and Diane Hull for taking on the rolls of Board Chairman and Vice Chairman.

Superintendent Wiltse thanked the Board for all of their support.

MEETING ADJOURNED

Being no further business to discuss Diane Hull made a motion to adjourn at 6:43 pm, second by Rick Trocano. Motion carried unanimously.

Next Regular Board meeting is scheduled for January 29, 2024 at 6:00pm in the school library and via electronic Zoom.

Secretary

Chairman