

**PATEROS SCHOOL DISTRICT 122-70J  
REGULAR BOARD OF DIRECTORS MEETING  
Minutes  
April 29, 2024**

The board meeting was also available via electronic Zoom: <https://us02web.zoom.us/j/87408118196>

**MEETING CALLED TO ORDER**

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 6:02 p.m. in the school library and via electronic Zoom by Board Member Chad Miller with a roll call of members and declarations of quorum. The pledge of allegiance was recited. Board members in attendance were Grace Larsen, Diane Hull, Rick Trocano and Erika Scroggie. Also attending were Scotti Wiltse Superintendent, Brandon Rose- Business Manager and Jess Simmons Recording Secretary. Visitors in Attendance: Teagan Straub, Chantel Poole, Sheri Mortimer, Brevin Evenson, Adam Fritz, Debbi Gelstin, Amy Stennes and Ashley Rowe.

**ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES –**

**HEARING OF VISITORS - None**

**CONSENT AGENDA**

Grace Larsen made a motion to approve the following items on the consent agenda, second by Diane Hull. Motion carried unanimously.

- The minutes of the March 25, 2024, regular board meeting.
- Personnel Resignations and Hires
- April 2024 General Fund vouchers 229691-229729 in the amount of \$62,263.22. As of this date, April 29, 2024, the board, by a unanimous vote, does approve for payment.
- April 2024 Quarterly Comp Tax voucher 229689 in the amount of \$22.99. As of this date, April 29, 2024, the board, by a unanimous vote, does approve for payment.
- AP Check Re-issue voucher 22960 in the amount of \$56.00. As of this date, April 29, 2024, the board, by a unanimous vote, does approve for payment.
- April 2024 Payroll approved in the amount of \$308,947.05.
- April 2024 ASB vouchers 229730-229732 in the amount of \$382.05. As of this date, April 29, 2024, the board, by a unanimous vote, does approve for payment.
- April 2024 Cap Projects vouchers 229685-229688 in the amount of \$12,744.28. As of this date, April 29, 2024, the board, by a unanimous vote, does approve for payment.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the board.

**REPORTS**

**BUSINESS MANAGER'S REPORT –** Brandon Rose provided the Board with a written report.

Enrollment –

TK-12th FTE enrollment of 221.01

General Fund –

- Ending fund balance is \$732,633.

Capital Projects Fund –

- Ending fund balance is \$118,047.

Debt Service Fund –

- Ending fund balance is \$39,245.

Associated Student Body Fund –

- Ending fund balance is \$69,468.

Transportation Vehicle Fund

- Ending fund balance is \$298,315.

## **FACILITIES REPORT**

### **Maintenance, Grounds, Custodial**

- Hired Lance Dial as a part time grounds/maintenance worker.
- Continued work on custodial scheduling with the hope to maximize efficiency.
- Ag classroom, Art classroom, Commons got square-scrubbed during Spring Break.
- Still working on a campus-wide reduction of detritus, cleaning and consolidating, identifying items that need to be sent to surplus or discarded.
- Getting set-up for the city yard sale. Hoping to have items identified as surplus ready to offer to the public.
- Student Art Project in the locker room hallway is progressing.
- M. Vail Co. completed the roof repair on the main building.
- New part-time hire Lance Dial has been cleaning up the grounds.
- Got the ball field laid out and lined for soccer.
- Grounds dept. has been servicing equipment.
- Cleaned stadium bleachers. Burned tumbleweeds. Repaired damage to sprinkler systems.
- Fertilized lawns. Weed sprayed parking lots and sidewalk cracks.
- Hauled first load of trash items to the landfill. Also have been filling dumpsters to capacity weekly with trash items from shop, Quonset hut and bus garage.
- Continuing work cleaning out the containers. Have the first one almost empty.

### **Transportation,**

- Hired Ray Sloss as a route driver.
- We hosted a CDL training class. Brewster and Entiat school districts sent drivers for training as well. This greatly reduced the cost to train our drivers.
- New hire Lance Dial and our superintendent Scotti Wiltse completed the classroom portion of the CDL class.
- The school got re-registered as a CDL training site.
- Replaced/repared broken components on bus 10.
- Returned bus 9 to regular service.
- Had our annual State Patrol vehicle inspection. All vehicles passed inspection.
- Got the windshield replaced on the Ford Fusion.

## **OLD BUSINESS**

Diane Hull made a motion to approve the Study and Survey of Pateros Long-range Capital Facilities Planning, second by Erika Scroggie. Motion carries unanimously.

Grace Larsen made a motion to approve the revised policies and procedures as listed, second by Rick Trocano. Motion carried unanimously.

- New Policy 2402 English Language Arts Master-Based Credit
- New Policy 2403 Math Mastery-Based Credit
- New Policy 2404 Science Mastery Based Credit
- Revised Policy 2413 Equivalency Credit Opportunities
- New Policy 2415 Performance Based Pathway for High School Graduation
- Revised Policy 5005 Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval
- Revised Policy 5271 Reporting Improper Governmental Action (Whistle Blower Protection)

## **NEW BUSINESS**

Superintendent Wiltse shared with the board about the BPA-WSU Energy Project Management in Public Schools. Pateros school district will be partnering with Bonneville Power, WSU, and Okanogan PUD to analyze our energy use over the last ten years, analyze our building for areas where our energy use could use improving, find grants to upgrade needed areas and then monitor the improvement efficiency. This is a 2-year project the school is piloting.

#### First Reading of New and Revised Policies and Procedures

- Policy and Procedure 6700/P Nutrition
- Policy and Procedure 6701/P Physical Activity
- Policy and Procedure 6702 Wellness
- Policy and Procedure 2022/P Electronic Resources and Internet Safety
- Policy and Procedure 2023/P Digital Citizenship and Media Literacy
- Form 2023F2 Artificial Intelligence Classroom Protocol
- Form 2023F3 Student Artificial Intelligence Code of Conduct
- Form 2023F4 Student Artificial Intelligence Use Pledge

Rick Trocano made a motion to approve the 24-25 Superintendent/Principal and Business Manager Contracts, second by Erika Scroggie. Motion carries unanimously.

Erika Scroggie made a motion to approve submitting the application for the 4-day school week with further knowledge gathered before accepting if approved. Second by Rick Trocano.

Grace Larsen requested further discussion. Suggested adding a threshold for the number of surveys to come in. After further discussion the original motion is kept and voted on. Motion carries unanimously.

Grace Larsen made a motion to approve Surplus, second by Diane Hull. Motion carries unanimously.

Grace Larsen made a motion to approve the 2024-25 Extra Curricular Salary Schedule, second by Erika Scroggie. Motion carries unanimously.

#### **BOARD COMMENTS-**

Rick Trocano has concerns about the school's electrical and would like to move ahead with electrical testing. Nolan and Rick will work on getting quotes.

#### **MEETING ADJOURNED**

Being no further business to discuss Diane Hull made a motion to adjourn at 8:06 pm, second by Erika Scroggie. Motion carried unanimously.

*Next Regular Board meeting is scheduled for May 20, 2024, at 6:00pm in the school library and via electronic Zoom.*

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Secretary

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Chairman