

**PATEROS SCHOOL DISTRICT 122-70J
REGULAR BOARD OF DIRECTORS MEETING
Minutes
January 27, 2025**

MEETING CALLED TO ORDER

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 6:02 p.m. in the school library and via electronic Zoom by Board Member Chad Miller with a roll call of members and declarations of quorum. The pledge of allegiance was recited. Board members in attendance were Grace Larsen, Rick Trocano, Diane Hull and Erika Scroggie. Also attending were Scotti Wiltse Superintendent, Brandon Rose- Business Manager, Jess Simmons- Recording Secretary.

ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES –

ELECTION OF OFFICERS-

Diane Hull nominated Chad Miller to retain his position as Board Chairman, second by Erika Scroggie.
Diane Hull made a motion to approve Chad Miller as Board Chairman, second by Grace Larsen. Motion carried unanimously.
Grace Larsen nominated Diane Hull to retain her position of Vice Chair, second by Chad Miller.
Grace made a motion to approve Diane Hull as Vice Chair, second by Erika Scroggie. Motion carried unanimously.

HEARING OF VISITORS – Cindy Larsen presented to the board that there is a committee wanting to help the school fulfill the goal of the “Field of Dreams”. The committee is seeking permission from the school district to find charitable donations through a company called Foundation Search. Rick Trocano suggested an executive session at the next board meeting to discuss the topic. Chad Miller said Cindy could have an answer within a week but not later than next board meeting.

CONSENT AGENDA

Grace Larsen made a motion to approve the following items on the consent agenda, second by Diane Hull. Motion carried unanimously.

- The minutes of December 23, 2024, regular board meeting.
- January General Fund vouchers 230296-230326 in the amount of \$77,617.93. As of this date, January 27, 2025, the board, by a unanimous vote, does approve for payment.
- January Capital Projects vouchers 230284-230289 in the amount of \$146,477.74. As of this date, January 27, 2025, the board, by a unanimous vote, does approve for payment.
- January 2025 Payroll approved in the amount of \$344,266.47.
- January ASB vouchers 230290-230294 in the amount of \$2,274.28. As of this date, January 27, 2025, the board, by a unanimous vote, does approve for payment.
- January 4th Quarter Comp Tax voucher 230295 totaling \$200.09. As of this date, January 27, 2025, the board, by a unanimous vote, does approve for payment.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the board.

REPORTS

BUILDING MAINTENANCE REPORT-

Winter 2024/2025 Operations Report

- Continued cleaning of buildings and removal of detritus campus-wide, with an emphasis on prioritizing enclosed parking space for our buses, and clean usable workspaces where tools and supplies are readily available.
- Ongoing repairs and maintenance on HVAC and refrigeration.
- Repairs completed on the electrical service feeding the Quonset Hut.
- Have begun staging items for surplus for the spring sale as they are identified.
- Passed our annual 100% and the 25% Washington State Patrol fleet inspections for the 24/25 school year.

- Winterized irrigation system.
- Finished deploying an early warning system (Provided by our insurance provider) that sends text and email alerts for water leaks, food storage out of temperature range, and potential water service freeze events.
- Ongoing repairs and maintenance on the buses and motor pool vehicles.
- There is a new Honda HRV in the motor pool, and a Ford Excursion in the works.
- Class D 84 passenger bus order almost completed. Waiting for final signing paperwork from the dealer.
- Updated the snow removal plan.
- We are pursuing emergency repair funds to fix a new leak that has shown up on the main building. Currently waiting for a quote from the roofing contractor who will be re-roofing the Ag Shop.
- We are close to being finished outfitting the woodshop with new equipment. Some very nice safety technology in the new items that will help us obtain favorable points with our insurance company.
- Have been attending meetings and hosting site visits for the 6-million-dollar improvement project. First request for bids to be published 01-28-2025! The first walk-through for the bidding process is scheduled for February 5 at 10:00 in the library.

BUSINESS MANAGER'S REPORT – Brandon Rose provided the Board with a written report.

Enrollment –

TK-12th FTE enrollment of 227.31

General Fund –

- Ending fund balance is \$868,799

Capital Projects Fund –

- Ending fund balance is \$112,244

Debt Service Fund –

- Ending fund balance is \$41,883

Associated Student Body Fund –

- Ending fund balance is \$64,523

Transportation Vehicle Fund

- Ending fund balance is \$284,104

SUPERINTENDENT'S REPORT

Scotti shared a video with the board of students sharing what their favorite thing about Pateros. Thank you to Clara Hull for putting it together.

CTE Grants

- We received another CTE grant! This one is to support our Viticulture course in the amount of \$23,000

Winter Activities

- HS basketball is in full force right now!
- Knowledge Bowl has attended a few events and will be hosting an event in Pateros on February 12th.
- Ski is up and running! The kids are very excited for this.
- JH Volleyball starts February 4th.

AAU Basketball Tournament

- On February 1st and 2nd there will be an AAU Basketball tournament hosted in Pateros and Brewster. There are 84 teams signed up to play in 6 gyms. There is no gate for these games, so we are anticipating a full house both days. On Saturday the first game starts at 8:00 a.m. and the last game starts at 8:00 p.m. On Sunday the first game starts at 8:00 a.m. and the last game starts at 6:00 p.m. AAU pays us to use our facility. We will also gain concession stand funds and any fund raisers the students want to put on.

Six Million Dollar Project

- On February 5th and 11th Bryan Visscher and Tim Faber will be on campus and facilitating discussions with contractors to submit bids for the projects

OLD BUSINESS

Second Reading of New and Revised Policies and Procedures

Rick Trocano made a motion to approve the revised policies and procedures as listed, second by Grace Larsen. Motion carried unanimously.

- Revised procedure 4130 Title I Parent and Family Engagement

NEW BUSINESS

First Reading of New and Revised Policies and Procedures

- Revised policy 3210 Nondiscrimination
- Revised policy 5400 Personnel Leaves

Diane Hull made a motion to approve the HiCap Program for the 2024-25 school year, second by Erika Scroggie. Motion carried Unanimously.

BOARD COMMENTS-

- The board looks forward to having board meetings at the Methow Community Center again. Schedule one in the fall and one in the spring.
- The board thanked the Hope Squad students for the Board Appreciation signs.
- The board also thanked Scotti for all she does for Pateros School.

EXECUTIVE SESSION- For the purpose of RCW 42.30.110(g) review the performance of a public employee.

The board entered the executive session at 7:00pm for a duration of 1 hour. Action was taken.

Rick Trocano made a motion to exit executive session at 8:01 and enter open session, second by Diane Hull. Motion carried unanimously.

Grace Larsen made a motion to extend a year to the Superintendent contract, July 1, 2025 – June 30, 2028. Second by Rick Trocano. Motion carried Unanimously.

MEETING ADJOURNED

Being no further business to discuss Erika Scroggie made a motion to adjourn at 8:05 pm, second by Diane Hull. Motion carried unanimously.

Next Regular Board meeting is scheduled for February 24, at 6:00pm in the school library.

Secretary

Chairman