

PATEROS SCHOOL DISTRICT 122-70J
BOARD OF DIRECTORS SPECIAL WORKSHOP MEETING
PATEROS SCHOOL DISTRICT
MINUTES
April 5, 2018

*As directed by the Board of Directors of the Pateros School District 122-70J; a special work session school board meeting will be held on **Thursday, April 5, 2018** in the Pateros School staff room starting at 4:00 pm. The purpose of the work session is to draft a superintendent job posting and description, preparation of a staff input survey, and discussion of potential property opportunities.*

MEETING CALLED TO ORDER

The special workshop meeting of the board of directors of the Pateros School District #122-70J was called to order at 4:00 p.m. in the Pateros School staff room by Chairperson Grace Larsen with roll call of members and declaration of quorum. Board members in attendance were Grace Larsen, Marty Robinson, Parker Barth, Chad Miller, and Marc Armstrong. Also present were Lois Davies, Superintendent; Melodie Allen, Business Manager; and remotely Linda Ehlenbach, Recording Secretary. Visitors: Scotti Wiltse and Eileen Bishop.

ADDITIONS / CORRECTIONS TO THE AGENDA

Addition: Executive session to discuss real estate.

Chad Miller made a motion to add an executive session to the agenda for the purpose of RCW 42.30.110(1)(b) lease or purchase of real estate, to last approximately 30 minutes, no actions will be made, second by Marty Robinson. Motion carried unanimously.

SUPERINTENDENT JOB DESCRIPTION AND POSTING DISCUSSION

The board discussed options of different administrative staffing configurations, reviewed job descriptions and considered how the open superintendent position would be advertised. The board wants to hear the staffs' input before finalizing the position description and advertising. The board is also seeking input from the North Central ESD.

Administrative staffing options to be considered:

1. Current configuration of part-time Superintendent (four days a week) and full time Principal
2. Full time Superintendent/Principal combined position, and full time Dean of Students
3. Part-time shared Superintendent (two days a week), full time Principal, and full time Dean of Students

The current superintendent and principal positions descriptions will be reviewed and compared with other districts of similar size. After the board meets with the district staff; they will schedule a special meeting to finalize the staffing configuration and position description. The board also discussed the possibility of hiring an interim superintendent for six months to a year if a strong candidate who met the district's criteria was not found before the end of June. If that transpires, the board would possibly restructure the position and continue their search for a long-term superintendent during that time.

STAFF INPUT SURVEY PREPARATION

A survey will be sent out to the staff for their input on April 11th with a response deadline of April 19th. Board members would also be available on April 18th to meet with the staff during the early release professional development day.

EXECUTIVE SESSION

At 6:04 pm Grace Larsen made a motion to adjourn to executive session at 6:05 for 30 minutes, RCW 42.30.110 (b) selection of property for acquisition, second by Marty Robinson. The audience was excused from the staff room.

EXECUTIVE SESSION EXTENDED

At 6:35 Chairman Grace Larsen announced that the executive session was extending for 18 minutes. Executive session ended at 6:53. No actions were taken

RECONVENE TO REGULAR SESSION

Grace Larsen made a motion at 6:53 to reconvene to regular session, second by Marty Robinson. Motion carried unanimously.

MEETING ADJOURNED

Being no further business to discuss Grace Larsen made a motion to adjourn at 6:53 pm, second by Marty Robinson. Motion carried unanimously.

Clerk

Chairman