

PATEROS SCHOOL DISTRICT 122-70J
BOARD OF DIRECTORS MEETING
PATEROS SCHOOL DISTRICT
Minutes
May 24, 2018

May 8, 2018 Meeting Date Change Legal Notice:

As directed by the Board of Directors of the Pateros School District 122-70J; the regular May Pateros School Board Meeting will be held on Thursday, May 24, 2018 in the Pateros School Library starting at 6:00 pm.

MEETING CALLED TO ORDER

The regular meeting of the board of directors of the Pateros School District #122-70J was called to order at 6:00 p.m. in the Pateros School Library by Chairperson Grace Larsen with roll call of members and declaration of quorum. The pledge of allegiance was recited. Board members in attendance were Grace Larsen, Chad Miller, Marty Robinson, Marc Armstrong, and Parker Barth. Also present were Lois Davies, Superintendent; Michael Hull, K-12 Principal; Melodie Allen, Business Manager; and Linda Ehlenbach, Recording Secretary. Visitors: Kerry Harvey, Scotti Wiltse, Jennifer Carlson, Elyse Darwood, Teagan Straub, Kelly Hixon, Eileen Bishop, Amber Hedington, Lisa Raust, Marcus Stennes, Clara Osborne, Debbi Gelstin, Brian Raust, Jason Getzin, Pam Haley, Gene Dowers, Aleeka Smith, Crystal Miller, and Anita Johanson.

ADDITIONS TO THE AGENDA / CORRECTIONS TO THE MINUTES

Add:

- Action item 8.6.c Approve Leave of Absence for Kim Beard
- Action item 4.0 Make an offer to an applicant for public employment

Note:

- Item 8.1 grounds tour needs to begin by 7:00 pm.

GREG GOODNIGHT OFFERED PATEROS SCHOOL DISTRICT SUPERINTENDENT CONTRACT

Chad Miller made a motion to offer a contract for the Pateros School District superintendent position to Greg Goodnight pending successful negotiations, second by Marty Robinson. Roll call vote taken: Marc Armstrong, yea; Parker Barth, yea; Marty Robinson, yea; Chad Miller, yea; Grace Larsen, yea. So moved.

HEARING OF VISITORS

Additional Fifth Grade Class

Pateros school staff addressed the board on the importance of dividing the current 4th grade class into two smaller classes next school year. Currently there are 31 students in the fourth grade and a para was hired this year for instructional support. Teachers in first through fourth grades along with specialists spoke as to why this class is unique and the benefits that would be derived from dividing them into two smaller classes. The board will make a decision on hiring an additional teacher in new business.

WSLA Report

Elyse Darwood, Anita Johanson, Scotti Wiltse and Clara Osborne represented the Washington State Leadership Academy (WSLA) team and presented their annual report. The team works with a WSLA coach to identify a problem with the school's system that is based on student data. They develop a plan to reach goals which will be accomplished through professional development. This year's professional objectives were to create consistent K-12 standards based on instructional practices and to have clear behavioral expectations that would improve learning outcomes and students' ability to monitor their own progress. WSLA's goals, evidence, culture changes and action for the next school year were outlined.

Map Your Neighborhood

Gene Dowers, Pateros Brewster Community Resource Center Director presented information about "Map Your Neighborhood". This is a disaster preparedness program that provides training for neighborhoods to be equipped to take care of and be aware of neighbor's needs in an emergency.

CONSENT AGENDA

Grace Larsen made a motion to approve the following items on the consent agenda, second by Chad Miller. Motion carried unanimously.

- The minutes of the April 30, 2018 regular board meeting.
- May General Fund vouchers 223413 - 223472 in the amount of \$83,611.81. As of this date, May 24, 2018 the board, by a unanimous vote, does approve for payment.
- May Payroll approved for the amount of \$310,459.00.
- May ASB Fund vouchers 223473 - 223485 in the amount of \$8,231.04. As of this date, May 24, 2018 the board, by unanimous vote, does approve for payment.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board.

WHAT'S RIGHT WITH THE PATEROS SCHOOLS

- Challenge Applications president and founder Dan Ashe spent three days with Pateros High School students teaching them leadership and problem solving skills. He will return in August to present to the staff before the start of school.
- Baseball, softball and tennis participated in post season play.
- Anna Williams qualified to compete at State Track in four events; 100m, 200m, long jump, and high jump.
- Mini classes are being held May 18 and 25th. Students look forward to choosing from the diverse activities that are offered by Pateros staff and community members. A big thank you to the organizers and volunteers of this event.
- Staff Appreciation week was May 7-11. Every day staff members received a note of appreciation and along with a small treat. Pins for 5, 10, 15, 20, and 25 years of service were presented during an all staff lunch.

ATHLETIC DIRECTOR REPORT

- **High School Soccer Program**
Approval of the HS soccer program was contingent on follow up from the athletic director regarding accurate expenditures for equipment, transportation and salary. Marcus Stennes answered the board questions. Cost projection is higher than reported at the April meeting. Purchasing quality equipment and uniforms that are comparable to other varsity sports would cost approximately \$17,000. Competition would be with JV team from larger school districts. Transportation and salary would also be comparable to other athletic programs. Soccer would be beneficial because it would attract students who are not currently involved in fall or spring sports. The biggest challenge will be scheduling field use time.
- **Co-Curricular Co-Op Review**
High school track with Brewster was the only active co-curricular co-op this year. A good rapport was developed between our track athlete and the Brewster coach and team.
- **WIAA Classification changes and options**
Marcus believes that we should play where our enrollment numbers place us and recommended that our school remain in the 1B for football and basketball. Other sports could compete with 2B teams.

Marcus also addressed the board about the need for an Events Manager to oversee all home athletic events. Currently Marcus and Mr. Hull share these duties. More information will be shared at the June meeting.

RESOLUTION 284 DELEGATING AUTHORITY TO WIAA 2018-19 MEMBERSHIP RENEWAL APPROVED

Marty Robinson made a motion to approve Resolution 284 Delegating Authority to WIAA for 2018-19 Membership, second by Chad Miller. Motion carried unanimously.

TRANSPORTATION - BUS PURCHASE TIMELINE

Jason Getzin presented on the time line for the next bus purchase. A spreadsheet with the current fleet and depreciation schedule was received. To keep all the fleet on the depreciation schedule, the next bus purchase will occur in 2019.

FACILITY AND GROUNDS TOUR

The board toured the facility and grounds to view proposed summer projects and the work that has been completed over the past year.

2018-19 ACADEMIC SCHEDULE APPROVED

Marty Robinson made a motion to approve the 2018-19 Academic Class Schedule, second by Chad Miller. Motion approved unanimously.

CURRICULUM PURCHASES APPROVED

Curriculum for English Language Arts, Spanish, Social Studies, and History has been available for review by the community in the district office. Teachers presented their selection to the board for approval. The curriculum will be used for grades 6 - 12 and is aligned to AVID and state standards.

- Pearson myPerspectives English Language Arts, grades 7 - 12
- Houghton, Mifflin, Harcourt
 - Kids Discover: Ancient World History, grade 6
 - U.S. History and World History, high school
 - “Avancemos”, Spanish I and II
- Gibbs Smith Education The Washington Journey, grade 8

Chad Miller made a motion to approve the purchase of curriculum as listed, second by Marty Robinson. Motion carried unanimously.

2018-19 STUDENT HANDBOOKS APPROVED

Updates and revisions were completed on the student handbooks. If the program is approved, information about Positive Behavioral Interventions & Supports (PBIS) would be inserted in the fall. Marty Robinson made a motion to approve the 2018-19 student handbooks, second by Chad Miller. Motion carried unanimously.

SECOND READING AND APPROVAL OF REVISED POLICIES AND PROCEDURES

Marty Robinson made a motion to approve the new and revised policies and procedures as presented, second by Chad Miller. Motion carried unanimously.

- Revised Policy 1410, Executive or Closed Sessions
- Revised Policy & Procedure 4120, School Support Organizations
- Revised Policy 5005 Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval
- Revised Policy 5240, Evaluation of Staff
- Revised Policy & Procedure 6020, System of Funds and Accounts
- Revised Policy 6022, Minimum Fund Balance
- Revised Policy 6100, Revenues From Local, State and Federal Sources
- Revised Policy & Procedure 6220, Bid Requirements
- New Policy, Procedure, & Form 6580, Continuity of Operations Plan
- Revised Policy 6905, Site Acquisition
- Revised Policy 6950, Contractor Assurances, Surety Bonds and Insurance, and Change Orders

THIRD READING AND APPROVAL OF REVISED POLICY PROCEDURE 3231P STUDENT RECORDS

Marty Robinson made a motion to approve revised policy procedure 3231P Student Records, second by Chad Miller. Motion carried unanimously.

SWIM LESSONS TRANSPORTATION APPROVED

Marc Armstrong made a motion to approve transportation to swim lessons at the Brewster pool the week of July 30 - August 3, second by Parker Barth. Motion carried unanimously.

ADDITIONAL 5TH GRADE CLASS APPROVED

Marc Armstrong made a motion to approve the addition of a fifth grade classroom and the hire of one certificated teacher, second by Marty Robinson. Motion carried unanimously.

FIRST READING OF NEW AND REVISED POLICIES AND PROCEDURES

The following revised board procedure was submitted to the board for their first read. The second reading and adoption is scheduled for the next regular board meeting.

- Policy & Procedure 3110, Qualification of Attendance and Placement
- Policy 3114, Part Time, Home-Based, or Off Campus Students
- Policy 3123, Withdrawal Prior to Graduation
- Policy & Procedure 3124, Removal-Release of Student During School Hours
- Policy 3126, Child Custody
- Policy 3142, International Student Exchange
- Policy 3143, District Notification of Juvenile Offenders
- Policy & Procedure 3144, Release of Information Concerning Student Sexual and Kidnapping Offenders
- Policy 3200, Rights and Responsibilities

OBSOLETE AND NON-PERTINENT POLICIES

Marty Robinson made a motion to delete the following policies, second by Parker Barth. Motion carried unanimously.

- Obsolete Policy 3130 District Attendance Areas
- Non-pertinent Policy 3131, District Attendance Area Transfers

PERSONNEL

- **Chloe Gill Approved as Head High School Volleyball Coach**
Chad Miller made a motion to approve the hire of Chloe Gill as the head high school volleyball coach, second by Marty Robinson. Motion carried unanimously.
- **Current Openings**
 - Assistant HS volleyball coach advertised in house.
 - Additional Fifth grade teaching position has been advertised in house.
- **Leave of Absence for Kim Beard Approved**
Marty Robinson made a motion to approve a 16 week leave of absence for Kim Beard to complete her student teaching with the understanding that pay and benefits would not be received during the leave of absence or change once she returns, second by Chad Miller. Motion carried unanimously.

BUSINESS MANAGER'S REPORT - Melodie Allen

- April ending fund balance: \$693,817

PRINCIPAL'S REPORT – Michael Hull

- Senior Class presentations were held at the Central Building last night. I am proud of those seniors for their efforts in their various projects.
- The senior class trip to Chelan was a success according to the class advisors. The seniors stayed busy and enjoyed the trip.
- The elementary student of the month and birthday bunch assembly was held on May 11.

- The leadership team presented their POP (problem of practice) to the staff on Tuesday morning. This team is affiliated with the Washington State Leadership Academy (WSLA). I'm really proud of the team and their diligence in making our school better.
- Dan Ashe, director of "Pathways to Success" trained students in grades 6-11 last week in our gymnasium. The hope is that it will help students become better leaders, learn techniques for working together, and learn to problem solve in positive ways.
- An AVID representative was at our school on May 10th to visit with Mrs. Darwood and Mrs. Carlson and to observe their classes. Planning for the Seattle Summer Institute was discussed.
- State testing is almost complete. For the most part things have gone smoothly. A big shout out to Mrs. Wiltse and her group of testing proctors.
- The first week of Mini Classes went great and there were a variety of options for the students to choose from. A few examples are: pottery, dream catchers, stained glass, hiking, bowling, fishing, rock painting, die casting, and H2O therapy.

Things coming up:

- 5/30 Baccalaureate at the United Methodist Church, 6:00 pm
- 5/30 Ron James/TJ Griffin assembly in the gym
- 5/30 7-12 Awards Assembly, 2:05 in the gym
- 6/2 Class of 2018 Commencement, 11:00 am in the gym
- 6/4 Spring Sports Awards, 6:00 front of school
- 6/5 Eighth Grade Promotion, 7:00 pm in the gym
- 6/7 Elementary Student of the Month awards, 12:00 pm in the gym
- 6/8 Last day of School, 11:00 am dismissal time

Field Trips

- 5/22 Local History and World History to Shafer Museum in Winthrop.
- 5/30 5th graders to Smokejumper Base in Twisp
- 6/6 Elementary classes to waterslides in Chelan
- 6/6 8th graders to Waterslides in Chelan for promotion celebration

SUPERINTENDENT'S REPORT - Lois Davies

- A letter from the Association of Educational Services Agencies was received stating that our three year accreditation goals were met. Pateros School District was commended on our extremely dedicated staff who have accomplished a 100% graduation rate success coupled with an almost nonexistent unexcused absence rate.
- May FTE enrollment is 301.41 / head count is 312.
- The board was invited to the annual WSSDA meeting conference being held in Spokane Nov 14-17.
- Progress is being made to let school districts keep state forest funds that in the past were withheld from apportionment payments.
- Report on Policy 5525 Professional/Civil/Service Organizational memberships was reviewed.
- Reminder that the regular June board meeting will be held on **Wednesday, June 27, 2018 at 6:00 pm.**
- STEM summit
- Correspondence from the North Central ESD and OSPI was shared.

BOARD OPEN FORUM

The community is invited to Baccalaureate hosted by the Methodist Church at 6 pm on Wednesday, May 30th. Dinner and dessert will be served.

SUPERINTENDENT CONTRACT

Grace Larsen received a response from North Central ESD that the, stating that the superintendent candidate would accept the district offer contingent on receiving a three year contract. Grace made a motion requesting an addition to the agenda to approve the tentative contract with the superintendent candidate. Motion carried.

A motion was made to move forward with a tentative three year superintendent contract with Greg Goodnight, allowing for mutual review of the written contract by both parties, start date to be determined. Roll call vote taken: Marc Armstrong, yea; Parker Barth, yea; Marty Robinson, yea; Chad Miller, yea; Grace Larsen, yea. So moved.

Contract will be drafted by the North Central ESD May 25th.

EXECUTIVE SESSION

At 8:59 pm Parker Barth made a motion to adjourn to executive session at 9:05 for 20 minutes RCW 42.30.110(b) selection of property for acquisition. The audience was excused from the library.

EXECUTIVE SESSION EXTENDED

At 9:25 Board Chair, Grace Larsen announced that the executive session would be extended for five more minutes. Executive session ended at 9:30. No actions were taken.

RECONVENE TO REGULAR SESSION

Marty Robinson made a motion at 9:30 to reconvene to regular session, second by Chad Miller. Motion carried unanimously.

MEETING ADJOURNED

Being no further business to discuss Marc Armstrong made a motion to adjourn at 9:31 pm, second by Parker Barth. Motion carried unanimously.

Clerk

Chairman